

Golden Prairie Public Library District
Board of Trustees Meeting

Wednesday, October 20, 2021
5:00 p.m.

MINUTES

- I. Call to Order
President Ruth Novosad called the meeting to order at 5:02 p.m.
- II. Roll Call
Trustees Present: Ary Anderson, Jim Russell, Kathy Vroman, Patti Salch,
Stephen Peterson, Stephanie Walden, Ruth Novosad

Trustees Absent: None

Others Present: Amy Dunham, Jeanne Hamilton, Kathy Jeakins
- III. Introductions
There were no introductions.
- IV. Public Comments
There were no public comments.
- V. President's Report
President Novosad had no report.
- VI. Approval of Minutes
A. September 15, 2021:
Hearing no objections, the minutes were approved as distributed.
- VII. Staff Reports
A. Director's Report: Jeanne Hamilton, Library Director, shared an update about the Staff Development Day held on September 28th. The Library has a new history intern that will be working to review the Library's archives and historical documents. Recently, an Illinois State Library grant was awarded to the Library to host a program series for job seekers. Director Hamilton answered questions about yesterday's Bloomington Public Library Board Meeting.

B. Circulation and Outreach Report: Jeanne Hamilton presented the Circulation and Outreach Report. An updated Bookmobile schedule will be coming out soon. In Colleen's report, she has noted what stops are changing. All changes are minor updates. There are 48 stops on a three-week cycle.

C. Financial Report: Kathy Jeakins, Business Manager, provided the reports in the Board packet. Another Property Tax distribution was received at the end of September. The new CD that was purchased has been added to this report and the annual audit is underway.
- VIII. Unfinished Business
A. Annexation Project: Ruth reported that Attorney Robert Porter prepared eleven letters, one has already been completed and returned. November 5th is the deadline for the notarized form to be returned to Robert. After that, Ruth plans to follow up with the residents.

B. Marketing to Golden Prairie Patrons:
Ruth Novosad shared that the fliers are being printed. EDDM doesn't work as a mailing option due to rural routes delivery restraints in McLean County. Ruth worked with Le Print to obtain the address information for eligible residents in the Golden Prairie District, by piecing together information from multiple sources. The good news is the flier will be personalized with their name and address. This did result in this task going slightly over budget. This will be a good list for a couple of years and then we will need to repeat the process to keep it up to date.

C. The CD maturing on September 28, 2021.
Stephen Peterson reported that moving the funds from the maturing CD from the Bank of Pontiac to the First State Bank (Hershey Road) was successful. The new final CD obtained was for 15-months at .50%.

IX. New Business

A. Per Capita Grant Requirements

The Board reviewed chapters 1 – 4 of the Serving our Public Standards.

X. Comments from Board Trustees: Discussion was held on the Library Expansion Project. Ary Anderson thanked Ruth Novosad for all her time and effort on both the annexation project and the marketing project. Kathy Vroman reported about the recent ILA Conference and how it was inspiring. Patti Salch commented on the really good sessions at the Conference especially a presentation by Highwood Library, who received Federal recognition for their community involvement during COVID. Jim Russell shared how impressed he was with the conference software and on the session about Census information.

XI. Reminder

Next Board Meeting is November 17, 2021.

XII. Adjournment

President Novosad adjourned the meeting at 5:57 p.m.