

Golden Prairie Public Library District  
Board of Trustees Meeting

Wednesday, November 16, 2022  
5:00 p.m.

**MINUTES**

- I. Call to Order  
President called the meeting to order at 5:00 p.m.
- II. Roll Call  
Trustees Present: Ary Anderson, Stephen Peterson, Jim Russell, Patti Salch, Kathy Vroman, Stephanie Walden, Ruth Novosad  
  
Others Present: Amy Dunham, Jeanne Hamilton, Kathy Jeakins,  
  
Absent: None
- III. Introductions  
There were no introductions.
- IV. Public Comments  
There were no public comments.
- V. President's Report  
President Novosad shared the receipt of an annexation petition of a property near the Interstate Center. Discussion was held on the options for GPPLD to respond to the petition or allowing the petition to proceed through the process without an objection.
- VI. Approval of Minutes  
A. October 19, 2022:  
Hearing no objections, the minutes were approved as distributed.
- VII. Staff Reports  
A. Director's Report: Jeanne Hamilton, Library Director, shared that Michelle Cope, the Outreach Library Associate, received the YWCA Women of Distinction Community Key Award. BPL is proud of Michelle and all the hard work she does serving our community. Jeanne shared that this month's report includes an update on the Director's annual goals. Jeanne shared an update of the progress of the Building Project and Construction. Discussion was held on the milestone anniversaries of BPL staff at the recent Staff Appreciation Day.  
  
B. Circulation and Outreach Report: There was no Circulation and Outreach Services report.  
  
C. Financial Report: Kathy Jeakins, Business Office Manager, shared that the Financial Report is in the Board packet. 33% of the year has passed and there will be a distribution on or about November 28. Kathy has received a draft of the audit. The review of the audit will be added to the December 14<sup>th</sup> GPPLD Board Meeting.
- VIII. Unfinished Business  
A. Discussion of Per Capita Grant Requirements  
Jeanne led the discussion on the Per Capita Grant Requirements. Chapters and appendices reviewed at this meeting were:
  - Building Infrastructure and Maintenance

- Safety
- Collection Management
- System Member Responsibilities and Resource Sharing
- Public Services: Reference and Reader's Advisory Services
- Appendix H
- Appendix I
- Appendix J
- Appendix K

B. Update on Annexations:

Ruth shared the update on the Petition for Declaratory Relief. Discussion was held on the process, communication strategy, ongoing concerns, and the effect on GPPLD.

IX. New Business

A. Approve Budget Transfer 22-01

STEPHEN PETERSON MOVED, ARY ANDERSON SECONDED, TO APPROVE AND ACCEPT BUDGET TRANSFER 22-01, IN THE AMOUNT OF \$5,200 FROM THE MISCELLANEOUS ACCOUNT, IN WHICH \$4,000 WILL BE APPLIED TO THE LEGAL SERVICES ACCOUNT, AND \$1,200 WILL BE APPLIED TO PRINTING.

YAYS: ARY ANDERSON, STEPHEN PETERSON, JIM RUSSELL, PATTI SALCH,  
KATHY VROMAN, STEPHANIE WALDEN, RUTH NOVOSAD

NAYS: NONE

ABSENT: NONE

THE MOTION CARRIED UNANIMOUSLY.

X. Comments from Board Trustees

The GPPLD Trustees asked how they could support the BPL Construction Project.

XI. Reminder

Next Board Meeting is December 14, 2022.

XII. Adjournment

President Novosad adjourned the meeting at 5:50 p.m.