

Golden Prairie Public Library District  
Board of Trustees Meeting

Wednesday, June 16, 2021  
5:00 p.m.

*Due to COVID -19, this meeting took place in a hybrid virtual and in-person format.*

**MINUTES**

- I. Call to Order  
Interim President Ruth Novosad called the meeting to order at 5:02 p.m.
- II. Roll Call  
Trustees Physically Present: Ary Anderson, Jim Russell, Patti Salch, Stephen Peterson, Kathy Vroman, Stephanie Walden, Ruth Novosad  
  
Others Physically Present: Amy Dunham, Jeanne Hamilton  
  
Others Present via Zoom: Kathy Jeakins
- III. Introductions:  
There were no introductions.
- IV. Public Comments:  
There were no public comments.
- V. President's Report: Ruth Novosad attended the Bloomington Public Library Board of Trustees Meeting via Zoom on June 15, 2021.
- VI. Approval of Minutes  
A. May 19, 2021  
Hearing no objections, the minutes are approved for distribution.
- VII. Staff Reports  
A. Director's Report: Jeanne Hamilton, Library Director, shared that the Per Capita Grant has been approved and placed in the State of Illinois budget for \$1.475 per capita and it has also been authorized by law. This is an increase from previous levels. As of today, Governor Pritzker has not extended the Emergency Orders in relation to the Open Meetings Act, which expires on June 26. Jeanne asked the GPPLD about continuing the virtual option for the general public. The Board decided to not offer the general public the option of attending a Board meeting via a virtual option. The Board will continue to offer a virtual option for Board Members who are traveling for business or who have a medical need. Jeanne updated GPPLD on the Capital Campaign and plans to offer a Fundraising 101 Webinar for all BPL, GPPLD, and Library Foundation Board Members.  
  
B. Circulation and Outreach Report: Jeanne Hamilton presented the Circulation and Outreach Report. The Bookmobile has re-opened for browsing and it is going great. Patrons are so excited to be back on the Bookmobile.  
  
C. Financial Report: Kathy Jeakins, Business Manager, provided the reports in the Board packet. One Property Tax Distribution of a little over \$46,700 and another of approximately \$81,000 were received and the transfers were made in June. Jim Russell asked for an overview of when

the Property Tax Distributions are received throughout the year. Kathy shared the schedule with the Board.

VIII. Unfinished Business

A. Expanding Library Service in Downs, Illinois:

- i. Ruth Novosad provided an overview of the history of informing and annexing the unserved homeowners so they will have access to library services.
- ii. Jeanne presented the current situation with two homeowners that did apply for annexation in 2018. The McLean County Clerk's Office processed the annexation without following proper steps. This paperwork never made it to the Recorder's office in order for GPPLD to start receiving the taxes. The error was discovered when Jeanne asked Amy to research why we never received any tax revenue from these properties. At the time of the Board meeting, the homeowners have not been annexed.
- iii. To correct the situation, GPPLD would need to re-file and provide a Platt Amendment map that has been completed by a land survey contractor. The cost of this survey is \$750 per property. Since GPPLD has already committed to these two homeowners, Jeanne strongly recommended proceeding with getting the properties annexed properly. GPPLD does have the funds available to accomplish this.
- iv. Ruth Novosad volunteered to contact the Recorder's Office. Amy provided Ruth with the research report. Ruth will report on her findings at the July meeting.

B. Marketing to Golden Prairie Patrons:

- i. Discussion was held on the Capital Campaign and how to reach the GPPLD patrons. This topic will take place at a future meeting.
- ii. Detailed discussion was held on re-using the postcard or creating something new. Ruth called for volunteers for a Marketing working group. Jim Russell and Ruth Novosad volunteered.

IX. New Business

A. Election of Nominated Officers

Stephen Peterson provided the Slate of Officers for the GPPLD as: Ruth Novosad, President, Ary Anderson, Vice President, and Stephanie Walden, Secretary/Treasurer.

STEPHEN PETERSON MOVED, PATTI SALCH SECONDED, TO APPROVE THE SLATE OF OFFICIERS LISTED ABOVE.

YAYS: ARY ANDERSON, JIM RUSSELL, KATHY VROMAN, PATTI SALCH,  
STEPHEN PETERSON, STEPHANIE WALDEN, RUTH NOVOSAD

NAYS : NONE

ABSENT: NONE

THE MOTION CARRIED UNANIMOUSLY.

B. Budget Discussion

Kathy shared that building of next year's budget has begun. Kathy requested the Board's thoughts on the budget amounts for Legal Services, Travel, Programming, and Advertising. Discussion was held on each budget item. Kathy was given the direction to leave Legal Services at \$1,000; Travel at \$500; Programming at \$4,000, and Advertising at \$2,500. The Budget Hearing will be in August 2021. The Tax Levy will be approved in September.

C. Annual Sexual Harassment Training

Jeanne presented the Sexual Harassment Training, required annually. In addition to the sexual harassment training, she shared that GPPLD affirmed intent to comply with the Bloomington Public Library Policy Prohibiting Sexual Harassment in July 2020. The most recent version of

that policy was approved by the BPL Board in March 2021 and is part of the Library's Personnel Handbook.

- X. Comments from Board Trustees: Patti Salch stated that she loves the new BPL website. Stephen shared his desire to create a county-wide library system.
- XI. Reminder  
Next Board Meeting is July 21, 2021
- XII. Adjournment  
Interim President Novosad adjourned the meeting at 6:19 p.m.