

Golden Prairie Public Library District
Board of Trustees Meeting

Wednesday, July 21, 2021
5:00 p.m.

MINUTES

- I. Call to Order
President called the meeting to order at 5:02 p.m.
- II. Roll Call
Trustees Present: Ary Anderson, Jim Russell, Patti Salch, Stephen Peterson
Kathy Vroman, Stephanie Walden, Ruth Novosad

Others Present: Amy Dunham, Jeanne Hamilton, Kathy Jeakins
- III. Introductions
There were no introductions.
- IV. Public Comments
There were no public comments.
- V. President's Report
Ruth Novosad attended the Bloomington Public Library Board of Trustees Meeting via Zoom on July 20, 2021.
- VI. Approval of Minutes
A. June 16, 2021:
A correction was needed on Section VIII. Unfinished Business, Item B. Marketing to Golden Prairie Patrons. Strike Ary Anderson's report on discussions with Le Print Express. Once revised accordingly, the amended minutes are approved for distribution.
- VII. Staff Reports
A. Director's Report: Jeanne Hamilton, Library Director, shared that the library has been interviewing to fill a few vacancies. With many staff promoting internally, this leaves a vacancy in their previous position. A couple of these vacant positions were bookmobile drivers, so you may see some new drivers out on the GPPLD stops. The BPL experienced some flooding during the weekend of historical heavy rains and is currently working with insurance companies. Jeanne reminded GPPLD Board of the virtual Fundraising 101 Webinar on July 22 at 5:30 pm. Jeanne reported on an Illinois Humanities COVID-19 Emergency Relief and Recovery Grant. GPPLD qualifies for a \$10,000 grant and Jeanne submitted the application on GPPLD's behalf. It is unclear how the organization will allocate funds throughout Illinois. She will keep the Board informed on the result of the application.

B. Circulation and Outreach Report: Jeanne Hamilton presented the Circulation and Outreach Report. The Bookmobile numbers are much stronger in June since opening it for browsing. A total of 850 people visited the Bookmobile in June. For comparison, a total of 500 people visited in May. Recently, the Bookmobile had a special event at the Bloomington High School Summer School Program and it was a huge success.

- C. Financial Report: Kathy Jeakins, Business Manager, provided the reports in the Board packet. This is the last report for FY 21. Three Property Tax distributions were received in June. Kathy submitted the public hearing notice and it appeared in the paper on July 16. Discussion was held regarding the CD that matures at the end of September.

VIII. Unfinished Business

A. Expanding Library Service in Downs, Illinois:

President Ruth Novosad provided a brief report. She spoke to the following contacts: Mark Bounds, Recorder at the McLean County Clerk's Office; Jeremy Schreck with Land Engineers; Kathy Michael, McLean County Clerk; Samantha Vazquez, Assistant State's Attorney; and Robert Porter, Partner at Costigan & Wollrab, P.C. Robert advised that an ordinance with an accurate map of the Indian Hills subdivision and correct legal descriptions will need to be filed by an attorney. The Eppersons and Fogels will have to re-submit new and notarized Voluntary Individual Parcel Annexation forms. Ruth recommends that the GPPLD Board hire Robert Porter to help complete the annexation process for these properties.

STEPHANIE WALDEN MOVED, ARY ANDERSON SECONDED, TO RETAIN ATTORNEY ROBERT PORTER WITH COSTIGAN & WOLLRAB, P.C. TO WORK ON AN ORDINANCE TO ANNEX PARCELS, THUS EXPANDING LIBRARY SERVICES, IN THE INDIAN HILLS SUBVISION WITHIN DOWNS, ILLINOIS.

YAYS: ARY ANDERSON, JIM RUSSELL, KATHY VROMAN, PATTI SALCH, STEPHEN PETERSON, STEPHANIE WALDEN, RUTH NOVOSAD

NAYS : NONE

ABSENT: NONE

THE MOTION CARRIED UNANIMOUSLY.

Ruth shared the Indian Hills subdivision map and discussion was held on reaching out to any other families to voluntarily annex into the GPPLD. Ruth asked for volunteers to assist her in meeting each family in the Indian Hills subdivision. Ary Anderson volunteered.

B. Marketing to Golden Prairie Patrons:

Jim Russell provided a report from the Marketing Working Group. Jim and Ruth met with Rhonda Massie, Marketing Manager, and discussed getting information out to GPPLD patrons to inform them of the library services at the BPL. Jim provided a handout of the proposed letter that resulted from the meeting with Marketing. GPPLD could send a letter, new postcard, larger postcard, reused postcard, flyer, or a hybrid of postcard/flyer. Patti Salch and Kathy Vroman counted all the leftover postcards from a previous mailing. The total is 1,964. Patti and Kathy shared two options for the wording to add to the postcard with a sticker. Discussion was held on the options to deliver the information from the proposed letter. Discussion will continue at a future board meeting.

IX. New Business

A. Appointment Committee For Secretary's Audit of FY 2020-2021:

Ruth asked for two volunteers to complete the Secretary's Audit of FY 2020-2021. Patti Salch and Stephanie Walden volunteered. They completed the audit immediately following the Board meeting.

- X. Comments from Board Trustees
There were no comments.
- XI. Reminder
Next Board Meeting is August 18, 2021.
- XII. Adjournment
President Novosad adjourned the meeting at 6:19 p.m.