

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, April 19, 2022
5:30 p.m.

Community Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order
President Westerhout called the meeting to order at 5:31 p.m.
- II. Roll Call
Trustees Present: John Argenziano, Alicia Henry, Dianne Hollister,
Susan Mohr, Catrina Parker, Julian Westerhout

Trustees Absent: Van Miller, Matt Watchinski, Alicia Whitworth

Others Present: Jeanne Hamilton, Kathy Jeakins, Caprice Prochnow
- III. Introduction of Public
There were no public present.
- IV. Public Comment
There were no public comments.
- V. President's Report
President Westerhout had nothing to report.
- VI. Director's Report
Jeanne Hamilton stated that our insurance company does cover contractual liability, which was a question asked at the last meeting.
Jeanne stated that we are still waiting for firm dates on construction. She went on to say that there is pre-construction work being done right now and seem to be going well. Jeanne shared that the first big hurdle has been with the new main power disconnect which has a lead time of 52 weeks. She went on to say that we want to use our current main switch in the meantime, but it will be further away from the new transformer than code allows. The electrical inspector was contacted, and he stated that he understands and that a lot of exceptions are being made on all kinds of projects, due to supply issues.
Jeanne stated that fundraising is going well and that \$663,418 in pledges and donations has been raised. She went on to say that a total of \$3,650 was raised on Library Giving Day. Jeanne reminded the Trustees to file their Economic Statement of Interest if they have not yet done so.
Jeanne distributed a letter received from the Museum of History thanking us for the donation of historical materials.

VII. Fiscal Report Presentation

Kathy Jeakins, Business Manager, reported that the budget amendment corrected the percentage spent in the Maintenance & Operating budget that was showing up earlier in the year. She went on to say that it had previously shown as overspent and now it shows as underspent as all of the expansion expenditures were moved to the capital fund.

Kathy stated that until the construction is finished, she will be including a separate financial report on the expansion project each month. She entertained questions. It was suggested that any large or unexpected expense be included in this report.

VIII. Consent Agenda

A. Approve Minutes of March 15, 2022 Regular BPL Board Meeting

B. Approve Bills List of March 2022

DIANNE HOLLISTER MOVED, CATRINA PARKER SECONDED, TO APPROVE THE CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

IX. Executive Session – Performance and Compensation of a Specific Employee (5 ILCS 120/2(c)(1))

SUSAN MOHR MOVED, DIANNE HOLLISTER SECONDED, TO GO INTO EXECUTIVE SESSION TO DISCUSS PERFORMANCE AND COMPENSATION OF A SPECIFIC EMPLOYEE.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Susan Mohr, Catrina Parker, Julian Westerhout

Nays: None

Absent: Van Miller, Matt Watchinski, Alicia Whitworth

The motion carried unanimously.

The Board went into Executive Session at 5:40 p.m.

SUSAN MOHR MOVED, CATRINA PARKER SECONDED, TO RESUME REGULAR SESSION. THE MOTION CARRIED UNANIMOUSLY.

President Westerhout stated that no action took place in Executive Session.

The Board resumed regular session at 6:22 p.m.

X. Approval Items

A. Approve Director Merit Increase for FY23

President Westerhout stated that both the Board and Managers gave Jeanne very strong evaluations. He went on to say that overall, the rating was between 4 and 5. There were many comments from the managers on how Jeanne has worked hard to make the expansion a reality.

SUSAN MOHR MOVED, CATRINA PARKER SECONDED, TO APPROVE A MERIT INCREASE OF 5.5 PERCENT FOR FY23.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Susan Mohr, Catrina Parker, Julian Westerhout

Nays: None

Absent: Van Miller, Matt Watchinski, Alicia Whitworth

The motion carried unanimously.

Jeanne thanked the Trustees for being such a great Board and being so supportive through COVID and working towards the expansion. Jeanne expressed her thanks for the support of the managers as well.

B. Approve FY23 Slate of Officers

In Matt Watchinski's absence, President Westerhout presented the Slate of Officers for

FY23 as: Julian Westerhout -President
Susan Mohr - Vice President
Van Miller – Secretary
Catrina Parker - Treasurer

DIANNE HOLLISTER MOVED, JOHN ARGENZIANO SECONDED, TO APPROVE THE SLATE OF OFFICERS FOR FY23 AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

C. Approve Purchase of Construction Materials Engineering Services from MET

Jeanne Hamilton stated that Enberg Anderson talked to three different firms and two declined to quote due to the distance. She went on to say that both firms recommended MET for the job.

SUSAN MOHR MOVED, DIANNE HOLLISTER SECONDED, TO APPROVE PURCHASE OF CONSTRUCTION MATERIALS ENGINEERING SERVICES FROM MET IN THE AMOUNT OF \$81,000.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister,
Susan Mohr, Catrina Parker, Julian Westerhout

Nays: None

Absent: Van Miller, Matt Watchinski, Alicia Whitworth

The motion carried unanimously.

D. Approve Purchase of Builder's Insurance from AGCS Marine Ins Co

Jeanne Hamilton stated that Felmley-Dickerson has their insurance for the project, but the property owner's should obtain builder's risk insurance. She went on to say that Gallagher (who manages the LIRA pool) was contacted, and they sought out 4 quotes, two of which were from AGCS Marine Insurance that is being recommended. AGCS Marine provided a quote with a \$10,000 deductible and one with a \$25,000 deductible. Jeanne shared that Gallagher recommended and she and Kathy agree to go with the lower deductible. She went on to say that the premium is only a \$3,000 difference, whereas the deductible is a \$15,000 difference.

There was discussion on what the policy covered and which deductible to go with.

SUSAN MOHR MOVED, DIANNE HOLLISTER SECONDED, TO APPROVE PURCHASE OF BUILDER'S INSURANCE FROM AGCS MARINE INSURANCE COMPANY IN THE AMOUNT OF \$24,667.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister,
Susan Mohr, Catrina Parker, Julian Westerhout

Nays: None

Absent: Van Miller, Matt Watchinski, Alicia Whitworth

The motion carried unanimously.

XI. Discussion Items

A. Library Expansion and Fundraising

Jeanne Hamilton stated that she covered everything in her Director's Report.

XII. Comments from Trustees

Dianne Hollister shared that Senate Bill 3497, which allows a public library board to choose to waive the nonresident fee for all persons under the age of 18, was passed on April 8, 2022. Dianne shared that the Museum of History is having a ribbon cutting for a sign to mark the location that the Lincoln Funeral Train stopped in Bloomington on May 3 at 1:00 p.m. at the corner of Allin and Chestnut Street.

XIII. Adjournment

CATRINA PARKER MOVED, DIANNE HOLLISTER SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Westerhout adjourned the meeting at 7:04 p.m.