

Golden Prairie Public Library District  
Board of Trustees Meeting

Wednesday, January 20, 2021  
5:00 p.m.

*Due to COVID -19, this meeting took place in a hybrid virtual and in-person format.*

**MINUTES**

- I. Call to Order  
President Sherman called the meeting to order at 5:00 p.m.
- II. Roll Call  
Trustees Physically Present: Jodi Sherman  
  
Trustees Present via Zoom: Ary Anderson, Ruth Novosad, Stephen Peterson,  
Patti Salch, Stephanie Walden, Jodi Sherman  
  
Trustees Absent: None  
  
Others Physically Present: Amy Dunham, Jeanne Hamilton  
  
Others Present via Zoom: Kathy Jeakins, Kathy Vroman
- III. Introductions:  
There were no introductions.
- IV. Public Comments:  
There were no public comments.
- V. President's Report:  
President Sherman had no report.
- VI. Approval of Minutes
  - A. December 16, 2020  
Hearing no objections, the minutes were approved as distributed.
  - B. December 16, 2020 – Executive Session  
Hearing no objections, the minutes were approved and released to the public as distributed.
- VII. Staff Reports
  - A. Director's Report and Circulation Report: Jeanne Hamilton, Library Director, reported that the ILA Legislative Meetups are free and available via Zoom this year but do require pre-registration. The Central Illinois Legislative Meetup will be on February 26, 2021 at 8:00 a.m. The Library reopened on Monday, January 18 and 538 individuals visited the Library on that day. The number of patrons each day continues to be steady. Jeanne is working on finalizing the contracts with the architects and plans to sign them this week. This will allow us to move forward on next steps. We will begin our Capital Campaign soon. We will be asking the Board Members to help supply the names of potential donors to the Capital Campaign. An additional discussion was held on receiving financial support from Board Members (individually) and as the Golden Prairie Public Library District, with Board members expressing support for donating a large portion of the Capital Funds to this expansion project. We will continue to reach out to potential donors and then finishing with a public campaign requesting individual contributions in early 2022.

- B. Financial Report: Kathy Jeakins, Business Manager, provided the report in the Board packet. There were a few more things to finish for the audit and the levy. One task was to post the year-end financial report in the Pantagraph. It was posted on December 20, 2020. Once the certificate of publication was received, the final paperwork was delivered to the McLean County Clerk's Office for the levy process.

VIII. Unfinished Business

A. Per Capita Grant Requirements

This year's Per Capita Grant Requirement is to review the entire Serving Our Public 4.0: Standards for Illinois Public Libraries. The review will take place over the course of several Board meetings. Jeanne presented the review of the second set of chapters: Building Infrastructure & Maintenance, Safety, Collection Management, System Member Responsibilities & Resource Sharing, and Public Services: Reference & Readers Advisory.

IX. New Business

A. Approve Annual Amount to Set Aside for Capital Projects

Discussion was held regarding the history of the capital projects fund. Discussion was also held on what can we use the capital fund for in the future. GPPLD currently has \$10,165 of unspent funds from the last fiscal year.

RUTH NOVOSAD MOVED, STEPHANIE WALDEN SECONDED, TO APPROVE THE ANNUAL AMOUNT OF \$7,000 BE SET ASIDE FOR CAPITAL PROJECTS. THIS AMOUNT WILL BE ADDED TO THE CD THAT IS MATURING ON FEBRUARY 6, 2021.

YAYS: ARY ANDERSON, RUTH NOVOSAD, STEPHEN PETERSON, PATTI SALCH, STEPHANIE WALDEN, JODI SHERMAN

NAYS : NONE

ABSENT: NONE

THE MOTION CARRIED UNANIMOUSLY.

B. Approve Next Steps for CD Maturing February 6, 2021

Stephen Peterson provided information and rates from five local banks. His recommendation was to go with First State Bank who has a 15-month CD at .55% interest rate. There is the option of simply rolling it over at the Morton Community Bank, where the CD is currently being held, at .2% interest for 12 months. No paperwork would need to be completed on this option.

STEPHANIE WALDEN MOVED, PATTI SALCH SECONDED, TO APPROVE MOVING THE BALANCE OF THE CD MATURING FEBRUARY 6, 2021 AT MORTON COMMUNITY BANK, ADDING \$7,000 OF REMAINING FUNDS FOR FY20 FROM THE CHECKING ACCOUNT, TO THE FIRST STATE BANK.

YAYS: ARY ANDERSON, RUTH NOVOSAD, STEPHEN PETERSON, PATTI SALCH, STEPHANIE WALDEN, JODI SHERMAN

NAYS : NONE

ABSENT: NONE

THE MOTION CARRIED UNANIMOUSLY.

- C. Approve Payment to Phillips & Associates for Completion of the FY20 Annual Financial Report Discussion was held regarding the budgeted amount of \$1700 and the overage of \$150 on this year's audit.

PATTI SALCH MOVED, ARY ANDERSON SECONDED, TO APPROVE PAYMENT OF \$1850 TO PHILLIPS & ASSOCIATES FOR COMPLETION OF THE FY20 ANNUAL FINANCIAL REPORT WITH THE OVER BUDGET AMOUNT OF \$150 PAID FROM MISCELLANEOUS FUNDS.

YAYS: ARY ANDERSON, RUTH NOVOSAD, STEPHEN PETERSON, PATTI SALCH,  
STEPHANIE WALDEN, JODI SHERMAN

NAYS : NONE

ABSENT: NONE

THE MOTION CARRIED UNANIMOUSLY.

- X. Comments from Board Trustees  
Stephen Peterson presented steps necessary to move the CD from Morton Community Bank to First State Bank. Ruth Novosad will take care of handling the steps to complete the moving of the CD, including getting the check of \$7,000 for additional funds. Several Board Members offered to go with Ruth if two people are required for transaction.
- XI. Reminder  
Next Board Meeting is Wednesday, February 17, 2021.
- XII. Adjournment  
President Sherman adjourned the meeting at 5:47 p.m.