

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, May 18, 2021
5:30 p.m.

In compliance with the COVID-19 executive orders, the Bloomington Public Library's meeting took place virtually, via ZOOM, as well as in the William C. Wetzel Reading Room at the Bloomington Public Library.

William Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order
President Westerhout called the meeting to order at 5:31 p.m.
- II. Roll Call
Trustees Present via Zoom: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Julian Westerhout

Trustees Physically Present: None

Trustees Absent: Alicia Whitworth

Others Present via Zoom: Kathy Jeakins, Ruth Novosad - GPPLD interim President

Others Physically Present: Jeanne Hamilton, Caprice Prochnow, Anandhi Ramalingam, Karthik Ramalingam
- III. Introduction of Public
Guests, Anandhi and Karthik Ramalingam, were welcomed by President Westerhout.
- IV. Public Comment
There were no public comments.
- V. President's Report
 - A. Appointment of FY22 Committees
President Westerhout shared that the committee assignments will remain the same for FY22.

3P's Committee: Susan Mohr, Chair, Van Miller, Dianne Hollister, Alicia Whitworth

Budget & Personnel Committee: Catrina Parker, Chair, John Argenziano, Matt Watchinski, Alicia Henry

VI. Director's Report

Jeanne Hamilton shared some new features and streamlining of the new website that is rolling out tomorrow.

VII. Fiscal Report Presentation

Kathy Jeakins, Business Manager, reported that the budget should be at 100% for both revenues and expenditures for FY21. She anticipates that the transfer to the Capital Fund will be between \$200,00 –\$300,000 dollars. She entertained questions.

VIII. Consent Agenda

A. Approve Minutes of April 20, 2021 Regular BPL Board Meeting

B. Approve Executive Session Minutes of April 20, 2021

C. Approve Bills List of April 2021

CATRINA PARKER MOVED, DIANNE HOLLISTER SECONDED, TO APPROVE THE CONSENT AGENDA.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Julian Westerhout

Nayes: None

Absent: Alicia Whitworth

The motion carried unanimously.

IX. Approval Items

A. Waive the Three-Quote Requirement and Approve the Annual EBSCO Subscription Service Renewal

Jeanne Hamilton stated that this is an annual service for the print magazines, which provides a lot of staff efficiencies and is cost effective. She entertained questions.

DIANNE HOLLISTER MOVED, MATT WATCHINSKI SECONDED, TO WAIVE THE THREE-QUOTE REQUIREMENT AND THE LIBRARY DIRECTOR AUTHORIZE PAYMENT FOR THE ANNUAL PERIODICAL SUBSCRIPTION SERVICE TO EBSCO SUBSCRIPTION SERVICES IN THE AMOUNT OF \$15, 757.85.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Julian Westerhout

Nayes: None

Absent: Alicia Whitworth

The motion carried unanimously.

X. Discussion Items

A. Discuss COVID-19 Response Plans

Jeanne Hamilton shared that the Department Managers are meeting tomorrow to discuss COVID protocols going forward, in response to the CDC statement. For now, staff will continue to be required to wear face masks. If staff are asked, they have been instructed to tell patrons "Because our youngest patrons cannot yet be vaccinated, Bloomington Public Library continues to encourage all patrons to wear a mask over

both their nose and mouth.” Jeanne shared that if a patron comes in without a mask or does not wear it properly, staff will no longer correct them on this. The Trustees provided some feedback.

XI. Library Expansion and Fundraising

Jeanne Hamilton shared her screen for the Trustees to view updated 3D drawings and placement of spaces provided by Engberg Anderson. Jeanne shared that she and Caprice Prochnow have attended all of the meetings with the architects, and other department managers join in when it involves their department. She entertained questions.

Jeanne shared that she and Rhonda Massie met today to talk about the tools for the capital campaign and looking to start meeting with potential donors in June for the quiet phase of the campaign. Along with this, she gave Rhonda a list of potential naming opportunities for rooms, such as the Study Rooms and Teen Zone.

XII. Comments from Trustees

No comments from Trustees.

XIII. Adjournment

JOHN ARGENZIANO MOVED, DIANNE HOLLISTER SECONDED, TO ADJOURN THE MEETING.

Ayes: John Argenziano, Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Julian Westerhout

Nayes: None

Absent: Alicia Whitworth

The motion carried unanimously.

President Westerhout adjourned the meeting at 6:26 p.m.