



## MINUTES

### LIBRARY BOARD OF TRUSTEES - REGULAR SESSION TUESDAY, JULY 18, 2023, 5:30 PM

The Library Board of Trustees convened in regular session at 5:31 PM, July 18, 2023. President Julian Westerhout called the meeting to order.

#### Roll Call

Attendee Name	Title	Status
Catrina Parker	Trustee	Present
Alicia Whitworth	Trustee	Present
Dianne Hollister	Trustee	Present
Alicia Henry	Trustee	Present
John Argenziano	Trustee	Present (arrived during item 5C)
Susan Mohr	Vice President	Present
Julian Westerhout	President	Present
Matthew Watchinski	Trustee	Absent
Van Miller	Trustee	Absent

Staff Present: Nan Goerlitz, Staff Liaison; Jeanne Hamilton, Library Director; Kathy Jeakins, Business Manager

Others Present: Ary Anderson, Golden Prairie Public Library District President

#### Introduction of Public

There were no members of the public present.

#### Public Comment

There were no public comments.

#### Reports

*The following item was presented:*

Item 5A. President's Report, as requested by the Bloomington Public Library.

President Westerhout was contacted by multiple members of other library boards in the Chicagoland area wondering how to get a city council to approve an expansion. He also heard

from two different members of our community about the expansion. One thought the inconvenience during construction would be worse. The staff has been great and the library seems to be everywhere. The other person mentioned that visiting the library is a highlight for their nine-year-old son, who has been taking pictures of the progress every week. Director Hamilton offered to arrange a special tour for the boy.

*The following item was presented:*

Item 5B. Director's Report, as requested by the Bloomington Public Library.

Director Hamilton indicated that the Illinois Public Libraries Annual Report was submitted for Bloomington Public Library. In terms of construction, the move to Phase 2 has been pushed back a few weeks. This timing will be less rushed. Construction is moving right along with carpet and tile being installed in some areas. A few extra parking spots have been added back to the current lot which has helped with the traffic flow. The Director is happy to arrange tours for any Board members who are interested. She plans to offer tours to Board members and donors during the two weeks prior to opening the west side to the public.

*The following item was presented:*

Item 5C. Fiscal Report Presentation, as requested by the Bloomington Public Library.

Kathy Jeakins, Business Manager, indicated that revenues are at 51% and expenditures are at 13.5% through the end of June. Three property tax distributions have been received to date.

### Consent Agenda

*Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.*

Trustee Parker made a motion, seconded by Trustee Whitworth, to approve the consent agenda as presented.

Motion carried (viva voce), 7-0.

Item 6A. Consideration and Action to Approve the Minutes of June 20, 2023: Regular Bloomington Public Library Board meeting, as requested by the Bloomington Public Library.

Item 6B. Consideration and Action to Approve Bills in the Amount of \$497,906.63, as requested by the Bloomington Public Library.

### Approval Items

*The following item was presented:*

Item 7A. Approve Closing the Library on August 10, 2023 for Staff Development Day, as requested by the Bloomington Public Library.

Vice President Mohr made a motion, seconded by Trustee Whitworth, to approve the item as presented.

Motion carried (viva voce), 7-0.

*The following item was presented:*

Item 7B. Review and Approve Maintaining Confidentiality of Executive Session Minutes,

as requested by the Bloomington Public Library.

Trustee Whitworth made a motion, seconded by Trustee Hollister, to approve the item as presented.

Motion carried (viva voce), 7-0.

*The following item was presented:*

Item 7C. Approve Destruction of Executive Session recordings prior to January 2022, as requested by the Bloomington Public Library.

Trustee Hollister made a motion, seconded by Trustee Parker, to approve the item as presented.

Motion carried (viva voce), 7-0.

*The following item was presented:*

Item 7D. Approve a Change Order to Add the Infrastructure to Support Future Solar Panels, as requested by the Bloomington Public Library.

The Director is waiting for more information on this item before it can be approved.

## Discussion Items

*The following item was presented:*

Item 8A. Discuss Insurance Renewal for 2024, as requested by the Bloomington Public Library.

Director Hamilton and Kathy Jeakins, Business Manager, explained that the Library is part of the Libraries of Illinois Risk Agency (LIRA) membership pool. The Library has experienced a good working relationship with them at a cost savings. Since LIRA goes out for quotes each year and selects the lowest carriers, LIRA requires 120 days' notice to leave the membership pool, with each term ending with the calendar year. If the Library goes out for proposals, there is a risk of not being accepted back into the membership pool. Consensus was to stay with the LIRA membership pool.

## Comments by Trustees

Trustee Hollister asked how many square feet the library would have once construction is complete. Director Hamilton indicated the previous square footage was 57K, and approximately 21K square feet will be added, for a final size of 78K square feet. Trustee Hollister also wondered how Summer Reading was going. Director Hamilton shared that completion numbers aren't available yet, but people are excited about the program. Trustee Hollister also expressed gratitude for staff assistance with parking and the ILL service. She was also curious about our statistics for Saturdays now that the Farmer's Market is back. Director Hamilton stated that our numbers have gone up since COVID restrictions have lifted, but she hasn't looked at specific days, and she mentioned that the statistics will still be skewed going straight from COVID to construction.

President Westerhout highlighted that our physical numbers are lower or holding steady, but our digital statistics continue to climb, and it will be interesting to see if that continues after construction.

Trustee Whitworth shared that one of the staff working the Circulation counter told her daughter that the next time she renews her card it will be a teen card, and it made her daughter's day.

## **Adjournment**

**Vice President Mohr made a motion, seconded by Trustee Whitworth, to adjourn the meeting.**

**Motion carried (viva voce), 7-0.**

The Meeting Adjourned at 6:02 PM.