



MINUTES
LIBRARY BOARD OF TRUSTEES - REGULAR SESSION
TUESDAY, APRIL 16, 2024, 5:30 PM

The Library Board of Trustees convened in regular session at 5:30 PM, April 16, 2024. President Julian Westerhout called the meeting to order.

Roll Call

Attendee Name	Title	Status
Catrina Parker	Trustee	Present
Matthew Watchinski	Trustee	Present
Dianne Hollister	Trustee	Present
Van Miller	Trustee	Present
Alicia Henry	Trustee	Present
John Argenziano	Trustee	Present, via Zoom at 5:35 PM
Susan Mohr	Vice President	Present
Julian Westerhout	President	Present
Alicia Whitworth	Trustee	Absent

Staff Present: Nan Goerlitz, Jeanne Hamilton, Kathy Jeakins

Introduction of Public

There were no members of the public present.

Public Comment

Public Comment Guidelines are available at: <https://www.bloomingtonlibrary.org/policies/public-comment>

There were no public comments.

Reports

The following item was presented:

Item 5.A. President's Report

President Westerhout indicated this is his last meeting as a member of the Board. It's been quick decade in some ways and an action-packed decade in some ways. He has enjoyed working with the other Board members. The Board has worked very well with Director Hamilton and the Library staff. He is glad to have been a small part of the last half decade of growth and improvements.

The following item was presented:

Item 5.B. Director's Report

Director Hamilton mentioned that she has been giving tours of the construction side of the building to staff and Board members. Everyone has been excited for what is to come. Timing is still on track to open the full building by the beginning of June. The parking lot was supposed to have the final asphalt layer applied yesterday, but equipment at the asphalt plant broke down, so it will be rescheduled. The parking deck has started to be poured, and once that is complete it will need 30 days to cure. The plan is to have a soft opening all summer long, with a ceremonial ribbon cutting on August 1, and an end-of-summer/new building celebration on August 3. The celebration will be for all ages, with a lot of kids-focused activities and demonstrations of the Innovation Lab items. At the last Foundation Board meeting, a donation of \$19,500 was approved to outfit the Innovation Lab and Recording Studios. Staff have been busy planning the logistics of the move.

The following item was presented:

Item 5.C. Fiscal Report

Kathy Jeakins indicated that the reports are in the packet. Staff are concentrating on completing orders and payments for the current fiscal year in preparation for the new fiscal year starting May 1.

Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

Item 6.A. Approve Minutes of March 19, 2024: Regular Bloomington Public Library Board meeting.

Item 6.B. Bills in the Amount of \$1,759,547.49

Trustee Parker made a motion, seconded by Vice President Mohr, to approve the consent agenda as presented.

Motion carried (viva voce, 8-0).

Executive Session - Performance and Compensation of a Specific Employee (5 ILCS 120/2(c)(1))

Trustee Miller made a motion, seconded by Trustee Watchinski, to go into Executive Session to discuss performance and compensation of a specific employee.

AYES: Trustee Westerhout; Trustee Mohr; Trustee Argenziano; Trustee Henry; Trustee Hollister; Trustee Miller; Trustee Parker; Trustee Watchinski

Motion carried.

Trustee Miller made a motion, seconded by Trustee Mohr, to resume regular session.

AYES: Trustee Westerhout; Trustee Mohr; Trustee Argenziano; Trustee Henry; Trustee Hollister; Trustee Miller; Trustee Parker; Trustee Watchinski

Motion carried.

President Westerhout stated that no action took place during Executive Session.

Approval Items

The following item was presented:

Item 8.A. Review and Approve Salary Ranges for Non-Union Employees

Trustee Watchinski made a motion, seconded by Trustee Parker, to approve the item as presented

Motion carried (viva voce, 8-0).

The following item was presented:

Item 8.B. Approve Director Merit Increase for FY25

Trustee Miller made a motion, seconded by Trustee Parker, to approve a merit increase of 5 percent for FY25.

AYES: Trustee Westerhout; Trustee Mohr; Trustee Argenziano; Trustee Henry; Trustee Hollister; Trustee Miller; Trustee Parker; Trustee Watchinski

Motion carried.

The following item was presented:

Item 8.C. Approve FY25 Slate of Officers

Trustee Watchinski, Chair, reported that the proposed FY25 Slate of Officers is as follows:

President: Catrina Parker

Vice-President: Matt Watchinski

Treasurer: John Argenziano

Secretary: Dianne Hollister

Vice President Mohr made a motion, seconded by Trustee Miller, to approve the item as presented.

Motion carried (viva voce, 8-0).

The following item was presented:

Item 8.D. Approve Appointments to the Bloomington Public Library Foundation Board

President Westerhout nominated Alicia Henry as a Bloomington Public Library Foundation Board member. He also shared that Van Miller will continue as an at-large member of the Foundation Board (rather than a representative of the Bloomington Public Library Board).

Trustee Parker made a motion, seconded by Vice President Mohr, to approve the item as presented

Motion carried (viva voce, 8-0).

The following item was presented:

Item 8.E. Review and Approve Revision of Library Policies

Director Hamilton reviewed the recommended policies revisions.

Vice President Mohr made a motion, seconded by Trustee Argenziano, to approve the item as presented

Motion carried (viva voce, 8-0).

The following item was presented:

Item 8.F. Authorize the Library Director to Enter into a Contract for Display Furniture

Trustee Miller made a motion, seconded by Trustee Parker, to approve the item as presented

AYES: Trustee Westerhout; Trustee Mohr; Trustee Argenziano; Trustee Henry; Trustee Hollister; Trustee Miller; Trustee Parker; Trustee Watchinski

Motion carried.

Discussion Items

There were no discussion items.

Comments by Trustees

Trustee Hollister asked about the uneven surface in the parking lot. Director Hamilton explained that the top layers of asphalt, which were not yet able to be installed due to low temperatures, will correct those issues. Trustee Hollister also thanked Carol Torrens, Head of Adult Services, for technology assistance on a talk she gave recently. She is also grateful to the Children's Services staff who helped her locate the books needed for the talk.

Trustee Hollister inquired whether her Bloomington Public Library card can be used at Illinois State University. Director Hamilton informed her that public library cards are only good at other public libraries, but she could get a community card to use at ISU.

Trustee Hollister wondered if we could order more vests with the library's logo. She would like to have more of them, since she wears hers often and has many conversations about the library because of it. Director Hamilton will check with the Marketing Department about that possibility.

Trustee Henry expressed her gratitude for President Westerhout's service to the Board and the Library.

Director Hamilton commented that there is one person who has applied to serve on the Board, and she has asked several other community members to apply.

Recognize Outgoing Trustees

Director Hamilton celebrated the service of outgoing Trustees Van Miller, Susan Mohr, and Julian Westerhout.

Adjournment

Vice President Mohr made a motion, seconded by Trustee Miller, to adjourn the meeting.

Motion carried (viva voce, 8-0).

The Meeting Adjourned at 6:48 PM