

Bloomington Public Library Board of Trustees
Planning, Policies, and Programs Committee

Thursday, September 6
5:30 p.m.

William C. Wetzel Reading Room
Bloomington Public Library

Minutes

- I. Call to Order
Susan Mohr, Chair, called the meeting to order at 5:33 p.m.
- II. Roll Call
MEMBERS PRESENT: John Argenziano, Van Miller, Susan Mohr

MEMBERS ABSENT: Kiasha Henry, Julian Westerhout

OTHERS PRESENT: Jeanne Hamilton, Caprice Prochnow
- III. Introductions
There were no introductions.
- IV. Public Comment
There were no public comments.
- V. Approval of Minutes
A. March 2, 2017
Van Miller moved, John Argenziano seconded, to approve the minutes from the March 2, 2017 meeting. The motion carried unanimously.
- VI. New Business
A. Review and Approval of Amendments to the Bylaws
Director Hamilton shared that the bylaws are to be reviewed every two years. She continued by saying that last year, for the Per Capita Grant, the reading of five chapters was required, and one of those was about bylaws. It was discovered that a few things were missing from the bylaws, such as the constituency, composition, and how vacancies are filled. Director Hamilton shared that she reformatted the bylaws from an alphabet listing to numerals and moved a sentence from section 6 to section 1.
Director Hamilton reviewed the thirty-day reviewal process for approving amended bylaws. She entertained questions.

Van Miller moved, John Argenziano seconded to approve amendments to the bylaws. The motion carried unanimously.

B. Review and Approval of Amendments to the Meeting Room Policy

Director Hamilton stated that rather than having meeting room procedures listed within the policy like in the past, the thought was to split them into separate documents. She went on to say that the policy is what the committee would be approving, and that the procedures will be available on the website for customers to review. Director Hamilton shared that there is consideration for changing the name of the Digital Media Lab, and the understanding with the approval of the meeting room policy, would be that the Digital Media Lab name will be changed, so that it does not have to come back for approval.

The Committee members reviewed the new documents. There was discussion on whether to provide the clean copy in the packet for review or the edited copy. The consensus was to send a clean copy for review, and provide the original at the Board meeting for review if needed.

Van Miller moved, John Argenziano seconded, to approve amendments to the Meeting Room Policy. The motion carried unanimously.

VII. Comments from Committee Members

There were no comments.

VIII. Adjournment

Van Miller moved, John Argenziano seconded, to adjourn the meeting. The motion carried unanimously.

Susan Mohr, Chair, adjourned the meeting at 5:45 p.m.