

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, December 18, 2018

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

I. Call to Order

President Westerhout called the meeting to order at 5:30 p.m.

II. Roll Call

Trustees Present: Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Julian Westerhout

Trustees Absent: John Argenziano, Alicia Whitworth

Others Present: Jeanne Hamilton, Kathy Jeakins, Caprice Prochnow

III. Introduction of Public

There were no members of the public present.

IV. Public Comment

There were no public comments.

V. President's Report

President Westerhout welcomed new Trustee, Catrina Parker to the Board, and asked everyone to introduce themselves.

President Westerhout reported that the City Council approved the tax levy for the Library, which will be an increase of about \$43,000.00. President Westerhout stated that there has been a small resurgence in community interest of a Library expansion, in relation to upcoming elections. He went on to say that Travis Wilson, who was a candidate for City Council, appearing on WGLT's Sound Ideas, had suggested shrinking library's current space and setting up satellite locations in unused spaces that would be low cost or free. There was some discussion on this.

VI. Director's Report

Director Hamilton reported that Travis Wilson had asked to meet with her today, but with him being disqualified to run for a Council seat, the meeting did not occur.

Director Hamilton distributed an article featured in the Illinois Library Association magazine that talked about non-traditional services offered by BPL.

Director Hamilton distributed information on the annual ILA Legislative Meet Up that will be held in February at the Marriot in Uptown Normal.

President Westerhout shared that individuals from libraries in the State, ILA members, ILA Legislative Affairs Director, and regional politicians attend this event. This is a good chance to network and talk to folks who may have some impact on libraries and library related things.

The A/V refresh project is now complete!

VII. Fiscal Report Presentation

Kathy Jeakins, Business Manager, reported that the budget should be at about 58 percent. She went on to say that the final Property Tax Distribution was received in November. She entertained questions.

VIII. Consent Agenda

A. Approve Minutes of November 20, 2018 Regular BPL Board Meeting

B. Approve Bills List of November 2018

MATT WATCHINSKI MOVED, DIANNE HOLLISTER SECONDED, TO APPROVE THE CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

IX. Action Items

A. Approve Waiving Three Quote Requirement for Property, Liability, Vehicle, Umbrella, and Director's & Officer's Insurance

Director Hamilton reviewed that last year, the library went thru an extensive bidding process for the insurance. She went on to say that this year it is considered a limited source since this is a pool, and the preference is to go through the bidding process every three years. Director Hamilton shared that there will be a 1.4% increase, and with this the worker's compensation insurance is a separate package and will be billed separately, but the amount should be below the purchasing policy threshold for Board approval.

Kathy Jeakins stated that the limits are still the same as what was approved a year ago.

VAN MILLER MOVED, SUSAN MOHR SECONDED, TO WAIVE THE THREE-QUOTE REQUIREMENT AND AUTHORIZE THE LIBRARY DIRECTOR TO RENEW INSURANCE PACKAGES FOR PROPERTY, LIABILITY, VEHICLE, UMBRELLA, AND DIRECTOR'S & OFFICER'S INSURANCE THROUGH THE LIBRARIES OF ILLINOIS RISK AGENCY (LIRA) DUE JANUARY 1, 2019 IN THE AMOUNT OF \$22,740.00.

AYES: Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Catrina Parker, Matt Watchinski, Julian Westerhout

NAYES: None

ABSENT: John Argenziano, Alicia Whitworth

THE MOTION CARRIED UNANIMOUSLY.

X. Discussion Items

A. Review of and Discussion on Library's Strategic Plan

Director Hamilton reviewed with the Trustees that the Strategic Plan had been approved in March of 2015, which was before she was here, and the only current Trustees, were Van and Julian. She went on to say that this would be a good time to review it and see if this is still the direction desired by the Board. Director Hamilton stated that the goals still work, but there has been mention that goals 1 and 2 are often redundant. She went on

to say that former Board President, Alex Cardona was interested in moving towards more outcome measures instead of output measurements. Director Hamilton asked the Trustees if this is what they would like to move towards and if they want to deal with this internally or perhaps work with a consultant.

There was much discussion on how to proceed. The consensus was that the framework of the plan is good, and that the 3 P's Committee can look at possible subtle revisions at a February meeting.

B. Discussion on Library Expansion

President Westerhout stated that discussion on expansion is still in a holding pattern, waiting for the budget outcome.

XI. Comments from Board Trustees

There were no comments from Board Trustees.

XII. Adjournment

VAN MILLER MOVED, MATT WATCHINSKI SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Westerhout adjourned the meeting at 6:28 p.m.