

BLOOMINGTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

Tuesday, November 20, 2018

5:30 p.m.

William C. Wetzel Reading Room  
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order  
President Westerhout called the meeting to order at 5:30 p.m.
- II. Roll Call  
  
Trustees present: Alicia Henry, Dianne Hollister, Van Miller, Susan Mohr, Matt Watchinski, Alicia Whitworth, Julian Westerhout  
  
Trustees absent: John Argenziano  
  
Others present: Jeanne Hamilton, Kathy Jeakins, Caprice Prochnow
- III. Introduction of Public  
There were no members of the public present.
- IV. Public Comment  
There were no public comments.
- V. President's Report  
President Westerhout reported that Kiasha Henry has resigned from the Board due to time constraints. A new Trustee is being sought out, preferably a person that lives on the west side of Bloomington. He asked that if any of the Trustees have a suggestion for someone to please pass it along.
- VI. Director's Report  
Director Hamilton reported that the Audio-Visual area project will begin tomorrow. Director Hamilton stated that the estimated tax levy goes before the Council next Monday evening. She went on to say that as far as she knows, all the estimated levies will be presented by the City Finance Director.  
Director Hamilton shared that after all of the discussion last year about renewing Reference USA, that the decision has been made to cancel this subscription and go with a premium subscription to Whitepages.com, that will just be available to staff. This will be at a fraction of the cost that was being paid for Reference USA.  
Director Hamilton shared that the sixth annual Celebration of India was held and 390 people attended.

Director Hamilton shared that two staff attended the Drag Queen Story Hour at Bobzbay Used Bookstore to see if this type of story hour would be a good fit for the Library. She went on to say that the staff that attended thought it would be a good idea to have a partnership and hold the initial program offsite, possibly at Bobzbay. There was some discussion on this.

Director Hamilton stated that a Steve Vogel program was held here recently, and that chairs were rented in order to seat more people. She went on to say that 185 people were able to be seated for the event, but 140 people were turned away. Director Hamilton stated that prior to the program, Normal Public Library had expressed interest in having Steve Vogel present there, if a lot of folks were turned away from this program. So, they will be hosting a program in December.

- VII. Fiscal Report Presented by Kathy Jeakins, Business Manager  
Kathy Jeakins, Business Manager, reported that both expenditures and revenues should be at 50%. Kathy stated that the Per Capita Grant check was received, and it was for the correct amount.

VIII. Consent Agenda

- A. Approve Minutes of October 16, 2018 Regular BPL Board Meeting
- B. Approve Executive Session Minutes of September 18, 2018
- C. Approve Bills List of October 2018

SUSAN MOHR MOVED, VAN MILLER SECONDED, TO APPROVE THE CONSENT AGENDA WITH A MINOR WORD CHANGE IN THE EXECUTIVE SESSION MINUTES. THE MOTION CARRIED UNANIMOUSLY.

IX. Action Items

- A. Approve Fresh Start Proposal from 3P's Committee

Director Hamilton stated that a memo had been provided at the September Board meeting regarding the consideration of implementing autorenewals and/or waiving fines on accounts with the rollout of the new ILS system. She went on to say that this was given to the 3 P's Committee for consideration. Director Hamilton shared that the committee members agreed that the time to roll out the fresh start alternative for customers would be with the implementation of the new ILS system. Along with this, she stated that the Committee members agreed upon waiving any fine balances in our current system and to waive any lost item balances over 5 years old.

She entertained questions.

MATT WATCHINSKI MOVED, ALICIA WHITWORTH SECONDED, TO APPROVE FRESH START PROPOSAL. THE MOTION CARRIED, 6 to 1.

- B. Approve Amendments to the Sexual Harassment Policy

Director Hamilton stated that there are two very small changes to the policy. One is a change to the reporting deadline to the Illinois Department of Human Rights, from 180 days to 300 days. The other is a language change of "more subtler" to "subtler".

ALICIA WHITWORTH MOVED, DIANNE HOLLISTER SECONDED, TO APPROVE AMENDMENTS TO THE SEXUAL HARASSMENT POLICY. THE MOTION CARRIED UNANIMOUSLY.

X. Discussion Items

A. Discuss Per Capita Grant Requirements

i. Report on Disabilities Webinar by Matt Watchinski

Matt Watchinski reported that he viewed the hour-long webinar, Beyond Assistive Technology: Improving Library Services to People with Disabilities and he shared the key points. There was some discussion.

ii. Report on Chapter 8 of Serving Our Public 3.0 by Jeanne Hamilton

Director Hamilton stated that she is pleased to report that every box was checked off on the Reference Services checklist. She went on to say that for the Reader's Advisory checklist, the reader's advisory policy was not checked off as there is not a separate policy for this but is covered under the reference services policy. Along with this, the staff members responsible for the readers advisory join a community organization was not checked as this is unrealistic for a library and staff of this size.

B. Discussion on Library Expansion

President Westerhout stated that the Library is still in a holding pattern. He anticipates that after the first of the year, there should be some kind of action as the City will be going through the budget process.

XI. Comments from Board Trustees

Alicia Whitworth stated that she really appreciates the book request process as staff responded quickly.

Alicia Henry shared that Katie Gandhi, Adult Services Staff, assisted her with moving photos from an iPad to a computer, and that she was really appreciative of the service.

Dianne Hollister stated that she thoroughly enjoyed the Steve Vogel program.

XII. Adjournment

SUSAN MOHR MOVED, ALICIA WHITWORTH SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Westerhout adjourned the meeting at 6:17 p.m.