

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, October 16, 2018

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order
President Westerhout called the meeting to order at 5:31 p.m.
- II. Roll Call
Trustees present: John Argenziano, Dianne Hollister, Van Miller (arrived at 5:32 p.m.), Susan Mohr, Matt Watchinski, Alicia Whitworth, Julian Westerhout

Trustees absent: Alicia Henry, Kiasha Henry

Others present: Jeanne Hamilton, Kathy Jeakins, Caprice Prochnow
- III. Introduction of Public
There were no guests present.
- IV. Public Comment
There were no public comments.
- V. President's Report
President Westerhout shared what was presented at the City Council meeting last night when they presented on a library expansion. There was discussion on what was reported; such as a need to look at gathering community support, staying at this location being most fiscally responsible rather than having branches or satellites, and compiling talking points for individual Trustee communication with community members.
- VI. Director's Report
Director Hamilton stated that since there had been some concerns expressed at the last Board meeting about the timing of the Eastview Community Center bookmobile stop, staff discussed it. They decided to keep the start time the same but to monitor the stop activity, to see if the stop time needs to be extended.
Director Hamilton shared that the first Chinese Mid-Autumn Moon Festival was held. Approximately 200 people attended, and positive feedback was received. She went on to say that a few other cultural events are held as well, such as Dia de los Ninos and Celebration of India: Day of the Child, which are both annual events.
Director Hamilton shared that some staff are interested in having a Drag Queen Story Hour, which is something that is going on in libraries across the country. She went on to say that the thought would be to have this next Summer or Fall. Director Hamilton stated that there

are pros and cons to holding this type of story time. Some cons are: a lot of potential for controversy, stress and time for staff responses, a few letters have already been received (despite no program being scheduled) asking that this type of story time not be held, and the fact that no one from the public has asked for this to be held. Some pros are: promotes diversity and tolerance, that the Library is a safe place to explore a variety of topics, there are outlines and curriculum available online for this through a group called the Drag Queen Story Hour, and Bobzbay will be holding this type of story time on November 2. Some staff plan to attend to vet the program. Director Hamilton stated that she and other staff have done some research on this, and the question for the Board is whether to keep vetting this and moving forward or take a step back. There was discussion on what was presented. The general consensus from the Trustees was to move forward with the research and then they will revisit.

VII. Fiscal Report Presentation

Kathy Jeakins, Business Manager, reported that expenses were at 41% at the end of September. She went on to say that two Property Tax Distributions were received in September, and one more, small one, will be received in late November or early December.

VIII. Consent Agenda

A. Approve Minutes of September 18, 2018 Regular BPL Board Meeting

B. Approve Bills List of September 2018

JOHN ARGENZIANO MOVED, MATT WATCHINSKI SECONDED, TO APPROVE THE CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

IX. Action Items

A. Approve Amendments to the Bylaws

VAN MILLER MOVED, ALICIA WHITWORTH SECONDED, TO APPROVE AMENDMENTS TO THE BYLAWS. THE MOTION CARRIED UNANIMOUSLY.

B. Approve FY19 Salary Ranges for Non-Union Employees

Director Hamilton shared that the Salary Ranges for FY19 reflect a 2% increase from last year.

ALICIA WHITWORTH MOVED, MATT WATCHINSKI SECONDED, TO APPROVE FY19 SALARY RANGES FOR NON-UNION EMPLOYEES.

AYES: John Argenziano, Dianne Hollister, Van Miller, Susan Mohr, Matt Watchinski, Alicia Whitworth, Julian Westerhout

NAYES: None

ABSENT: Alicia Henry, Kiasha Henry

THE MOTION CARRIED UNANIMOUSLY.

C. Approve FY20 Maintenance & Operating Budget

Alicia Whitworth, Budget & Personnel Committee Chair, stated that everyone should have had a chance to review the proposed budget and asked if there were any questions.

Director Hamilton reviewed that the Maintenance & Operating budget spreadsheet depicts FY18 (that ended in April), the current year of FY19, and the proposed year of FY20. She went on to say that a \$48,000 increase was built in (on the Property Taxes

line), to account for the expected increase in the EAV (Equalized Assessed Value).

ALICIA WHITWORTH MOVED, NO SECOND NEEDED, TO APPROVE FY20 MAINTENANCE & OPERATING BUDGET.

AYES: John Argenziano, Dianne Hollister, Van Miller, Susan Mohr, Matt Watchinski, Alicia Whitworth, Julian Westerhout

NAYES: None

ABSENT: Alicia Henry, Kiasha Henry

THE MOTION CARRIED UNANIMOUSLY.

D. Approve FY20 Fixed Asset Budget

Director Hamilton reviewed that items included in the Fixed Asset budget are any physical item that costs \$5,000 or more and has a life of more than one year.

Kathy Jeakins shared that proposed equipment replacements for FY20 include – replacing a server for the security cameras, replacing the van and possibly getting an additional vehicle, upgrading the phone system and replacing two of the reader printers. She entertained questions.

ALICIA WHITWORTH MOVED, NO SECOND NEEDED, TO APPROVE FY20 FIXED ASSET BUDGET.

AYES: John Argenziano, Dianne Hollister, Van Miller, Susan Mohr, Matt Watchinski, Alicia Whitworth, Julian Westerhout

NAYES: None

ABSENT: Alicia Henry, Kiasha Henry

THE MOTION CARRIED UNANIMOUSLY.

X. Discussion Items

A. Discuss Library Expansion

No discussion needed as discussed under President's report.

B. Discuss Per Capita Grant Requirements

Director Hamilton stated that the Library does apply for an annual Per Capita Grant from the State Library, and then they allocate a certain dollar figure per person in the Library's census area. She went on to say that the State Library uses this grant application as a way to continue to develop each library, and one of the ways is assigning chapters for Trustees to read and discuss. Director Hamilton shared that last year, Dianne Hollister volunteered to watch the webinar on Security, and stated that this year's topic is on disabilities and being more accessible to those with disabilities that visit the Library. She went on to say that a volunteer was needed to view the webinar on disabilities and report to the Board next month. Matt Watchinski volunteered to view the webinar and report on it at the November Board meeting.

1. Review Chapters 6 – 10 of the Trustee's Fact File Third Edition

The Trustees discussed the chapters and pointed out that the intellectual freedom chapter helped inform their discussion earlier in the meeting about a potential Drag Queen Story Hour.

XI. Comments from Board of Trustees

Dianne Hollister was thankful for the opportunity to attend the ILA Trustee Day. She asked if it was possible to view both the Incident form and Accident form that the Library uses. Sometime when she is in to review bills, Caprice Prochnow can review these with her.

Susan Mohr complimented Director Hamilton on a job well done with the ILA Conference programming (in Hamilton's role as a conference co-chair).

President Westerhout shared his appreciation for the friendliness and congeniality of this Board. He shared his hope that, if in the future, any Trustee has an issue or problem with another Trustee or staff, that it can be resolved in an acceptable manner.

XII. Adjournment

VAN MILLER MOVED, DIANNE HOLLISTER SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Westerhout adjourned the meeting at 6:40 p.m.