

BLOOMINGTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

Tuesday, September 18, 2018

5:30 p.m.

William C. Wetzel Reading Room  
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order  
President Westerhout called the meeting to order at 5:30 p.m.
- II. Roll Call  
Trustees Present: John Argenziano, Alicia Henry, Kiasha Henry, Dianne Hollister, Van Miller, Susan Mohr (arrived at 5:33 p.m.), Matt Watchinski, Julian Westerhout  
  
Trustees Absent: Alicia Whitworth  
  
Others Present: Jeanne Hamilton, Kathy Jeakins, Renee Nestler, AFSCME 31 Staff Representative, Caprice Prochnow, Gayle Tucker
- III. Introduction of Public  
President Westerhout introduced the guests in attendance.
- IV. Public Comment  
Renee Nestler, AFSCME 31 Staff Representative, stated that on behalf of the bargaining unit members she wanted to share their appreciation and gratitude for the one-year extension with the improvement in wages and working with Director Hamilton.
- V. President's Report  
President Westerhout reported that in the last month, between he and Director Hamilton, there have been various meetings with Tim Gleason, City Manager, and with different groupings of the City Council members to discuss library expansion. He went on to say that what is being heard is that there is a consensus that the Library is a good thing, but very little commitment to taking action. President Westerhout shared that the Library presentation to City Council is scheduled for October 15, and he and Director Hamilton are going to request that this be pushed back to a later date. The reasons being that Tim Gleason is still transitioning into his City Manager position, lack of agreement amongst Council members, and lack of priority setting.  
President Westerhout shared that the Appreciation Reception for City Boards and Commissions is to be held on October 16, which is the same evening as the October BPL Board meeting.
- VI. Director's Report  
Director Hamilton reported that the District 87 Summer Lunches program went very well, there was an average of 30 – 40 people attending each day. The representatives from District

87 shared that the Library had better turnouts than Bent School and the Library was the smoothest new site that they ever had.

Director Hamilton shared that the Children's Discovery Museum passes program was launched recently, and already there are 100 holds in place, so it has been very well received. Director Hamilton reminded the Trustees that last year, they made the decision to purchase the Institutional Membership for Illinois Library Association rather than individual memberships for each trustee. The institutional membership allows all staff and trustees to still receive the member rate for conference registration. This year's conference registration, under this new membership, was fairly seamless.

Director Hamilton stated that there are a few updates to the bookmobile schedule for the Fall: Turnberry will be listed under the new name of Traditions, there will be slight time changes on the Bohmer and Rainbow stops, and the stop that had been at Western Avenue Community Center is being moved to Eastview Community Center (which follows a move by the after-school program).

Director Hamilton stated that typically a Budget & Personnel Committee meeting would be held the first week of October, but more time is needed to prepare the budget. She proposed holding the committee meeting right before the Board meeting, so the budgets can still be approved in October. The consensus of the committee members present was that having the committee meeting at 4:30 or 4:45, prior to the Board meeting would be acceptable. Staff will take care of the appropriate postings for the meeting.

VII. Fiscal Report Presentation

Kathy Jeakins, Business Manager, reported that we should be at about 33%. She went on to say that \$140,000 was transferred from the Maintenance & Operations to the Capital Fund. Along with this, two Property Tax Distributions were received in September, and one more will be received late November or early December.

VIII. Executive Session – Collective Negotiating Matters (5 ILCS 120/2(c)(2)) & Compensation of a specific employee (5 ILCS 120/2(c)(1))

VAN MILLER MOVED, KIASHA HENRY SECONDED, TO GO INTO EXECUTIVE SESSION TO DISCUSS COLLECTIVE NEGOTIATING MATTERS & COMPENSATION OF A SPECIFIC EMPLOYEE.

Ayes: John Argenziano, Alicia Henry, Kiasha Henry, Dianne Hollister, Van Miller, Susan Mohr, Matt Watchinski, Julian Westerhout

Nays: None

Absent: Alicia Whitworth

THE MOTION CARRIED UNANIMOUSLY.

The Board went into Executive Session at 5:42 p.m.

KIASHA HENRY MOVED, JOHN ARGENZIANO SECONDED, TO RETURN TO REGULAR SESSION. THE MOTION CARRIED UNANIMOUSLY.

The Board resumed regular session at 6:05 p.m.

President Westerhout stated that no action was taken during Executive Session.

IX. Consent Agenda

- A. Approve Minutes of August 21, 2018 Regular BPL Board Meeting
- B. Approve Destruction of BPL Executive Session recordings prior to March 2017

C. Approve Bills List of August 2018

MATT WATCHINSKI MOVED, DIANNE HOLLISTER SECONDED, TO APPROVE THE CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

X. Action Items

A. Approve Collective Bargaining Agreement

MATT WATCHINSKI MOVED, KIASHA HENRY SECONDED, TO APPROVE COLLECTIVE BARGAINING AGREEMENT.

Ayes: John Argenziano, Alicia Henry, Kiasha Henry, Dianne Hollister, Van Miller, Susan Mohr, Matt Watchinski, Julian Westerhout

Nayes: None

Absent: Alicia Whitworth

THE MOTION CARRIED UNANIMOUSLY.

B. Approve 2019 Meeting Dates

MATT WATCHINSKI MOVED, SUSAN MOHR SECONDED, TO APPROVE 2019 MEETING DATES. THE MOTION CARRIED UNANIMOUSLY.

C. Approve Proposed Amendments to the Meeting Room Policies

Director Hamilton shared that when reviewing the policy, it was discovered that a lot of procedural information was included in the policy, and it was decided to break this out. She went on to say that there were just a few minor changes to the actual policy. Along with this, she asked that the approval today, include the understanding that the Digital Media Lab is to be re-named in the near future.

JOHN ARGENZIANO MOVED, VAN MILLER SECONDED, TO APPROVE PROPOSED AMENDMENTS TO THE MEETING ROOM POLICIES WITH THE UNDERSTANDING THAT THERE WILL BE A NAME CHANGE FOR THE DIGITAL MEDIA LAB IN THE NEAR FUTURE. THE MOTION CARRIED UNANIMOUSLY.

D. Approve Waiving Three Quote Requirement for Upgrade of Fire Detection Devices from Johnson Controls

President Westerhout stated that Alicia Henry will be abstaining from the vote as she has some holdings in Johnson Controls, Inc.

Director Hamilton stated that Johnson Controls is our service provider for the fire alarm system, and this is a limited source provider.

Caprice Prochnow stated that the fire alarm panel was recently upgraded to an addressable panel, and in order to make the entire system addressable, the devices now need to be upgraded. She went on to say that each device will have its own IP address, so that if there is a trouble call, it is known exactly which device is affected. Along with this, the panel and devices can be accessed remotely rather than just on site.

VAN MILLER MOVED, MATT WATCHINSKI SECONDED, TO APPROVE WAIVING THREE QUOTE REQUIREMENT FOR UPGRADE OF FIRE DETECTION DEVICES FROM JOHNSON CONTROLS IN THE AMOUNT OF \$11,978.00.

Ayes: John Argenziano, Kiasha Henry, Dianne Hollister, Van Miller, Susan Mohr, Matt Watchinski, Julian Westerhout

Nayes: None  
Abstains: Alicia Henry  
Absent: Alicia Whitworth

THE MOTION CARRIED UNANIMOUSLY.

E. Approve Purchase of Audiobook Shelving from Bradford Systems

Director Hamilton stated that previously the Trustees had approved the purchase of new DVD shelving in the Audio/Visual area, and this proposal is for additional shelving for audiobooks in that area. She went on to say that the Foundation approved paying for the entire A/V area upgrade.

KIASHA HENRY MOVED, VAN MILLER SECONDED, TO APPROVE PURCHASE OF AUDIOBOOK SHELVING FROM BRADFORD SYSTEMS IN THE AMOUNT OF \$11,940.00.

Ayes: John Argenziano, Alicia Henry, Kiasha Henry, Dianne Hollister, Van Miller, Susan Mohr, Matt Watchinski, Julian Westerhout  
Nayes: None  
Absent: Alicia Whitworth

THE MOTION CARRIED UNANIMOUSLY.

XI. Discussion Items

A. Review Proposed Amendments to the Bylaws

Director Hamilton shared that the 3P's Committee approved these changes, and with the posting on September 14, the thirty-day review will be satisfied for approval at the October meeting. She went on to say that the changes are in compliance with the Per Capita Grant from last year. Along with this, there was reformatting from alphabet numbering to numerals to allow for easier changes in the future.

B. Discuss Library Expansion

There was no discussion on this.

C. Discuss Automatic Renewals for Library Checkouts

Director Hamilton shared that Dianne Hollister had asked about the consideration of automatic renewals for the Library as Champaign Public Library is practicing this. She went on to say that a memo with research, as well as, potential benefits and downsides had been sent out to each of them for consideration of possibly implementing this.

Dianne Hollister shared her reasons, including improving access for children, for desiring the automatic renewal.

Director Hamilton stated that the new library system, Polaris, will be going live in March, and this would be a good time to implement a change to the fine system.

There was much discussion on the pros and cons for going with automatic renewals, but no consensus was reached. Instead, it was decided that the 3 P's Committee should take over this discussion at their next meeting on November 1 at 5:30 p.m.

XII. Comments from Board of Trustees

Dianne Hollister shared that she would like to see this library either be fine free or offer automatic renewals to be a leader in these trends.

Kiasha asked about the day and time of the new stop at the Eastview Community Center as the new Jewel program will be held there, which would allow many more kids to be

introduced to the bookmobile. Director Hamilton shared that the stop is every third Wednesday from 3:15 – 4:15. There was some discussion about making the time of the stop a little bit later to catch more kids after school. The attendance for this time slot will be monitored, and changes can be considered if the numbers are low.

XIII. Adjournment

VAN MILLER MOVED, SUSAN MOHR SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Westerhout adjourned the meeting at 6:48 p.m.