

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, March 20, 2018

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order
President Cardona called the meeting to order at 5:30 p.m.
- II. Roll Call
Members Present: Alicia Henry, Kiasha Henry, Dianne Hollister, Van Miller (arrived at 5:33 p.m.), Susan Mohr, Julian Westerhout, Alicia Whitworth, Alex Cardona

Members Absent: Matt Watchinski

Others Present: Jeanne Hamilton, Kathy Jeakins, Caprice Prochnow
- III. Introduction of Public
There were no public present.
- IV. Public Comment
There were no public comments.
- V. President's Report
President Cardona stated that there is a lot of leadership change happening in the community right now, and the Trustees should be cognizant of this at a Board level and staffing level. President Cardona wanted to give kudos on the coverage in the newspaper on the Student Card program.
- VI. Director's Report
Director Hamilton distributed bookmobile brochures that former Councilman Jim Fruin had picked up at the Iowa City Public Library. She made note that this Library's bookmobile makes many more stops as the Iowa City bookmobile goes weekly to the same stops. Director Hamilton shared that the Library is partnering with Western Avenue Community Center to do a Bingo for Books program. She went on to say, that a staff member shared that the bookmobile was not doing well at that stop, and she thought children in this area really needed books at home to encourage childhood literacy. The desire was to better serve this community and promote the bookmobile stop. Director Hamilton stated that a partnership was developed with the Center to hold this special event, and a Grant was applied for with

the Illinois Prairie Community Foundation. Whether the Grant is received or not, the program is moving forward.

Director Hamilton shared that the City is starting to work on the City Manager recruitment piece, and she was included in a conversation with the other Department Heads to discuss what qualities are desired in a City Manager.

VII. Fiscal Report Presentation

Kathy Jeakins, Business Manager shared that the Per Capita Grant monies were received. She went on to say that revenues are just under 100% and expenditures are at 77%. She entertained questions.

VIII. Consent Agenda

A. Approve Minutes of February 20, 2018 Regular BPL Board Meeting

B. Approve Bills List of February 2018

JULIAN WESTERHOUT MOVED, ALICIA WHITWORTH SECONDED, TO APPROVE THE CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

IX. Regular Discussion Items

A. Discuss Nominating Committee and Upcoming Elections

President Cardona stated that he asked Julian Westerhout, Alicia Henry, and Susan Mohr to serve on the Nominating Committee. He went on to say that the Committee will be putting together a slate of officers for approval at the April Board meeting.

President Cardona stated that everyone is welcome to nominate themselves or another for an Officer position. He went on to say that if the current slate of officers would like to continue, that is agreeable as well.

B. Discuss Library Director's Annual Performance Review

Alicia Whitworth, Chair of the Budget & Personnel Committee, stated that the Director Evaluations are due by tomorrow. Alicia reviewed the process for the annual review. There was some discussion about reworking the evaluation instrument in the future to include an N/A option and possibly using a survey tool like Survey Monkey to provide anonymity.

Alicia stated that the Committee will meet on Tuesday, April 3 at 5:00 p.m.

X. Library Expansion Items

A. Discussion on Library Expansion

Director Hamilton stated that a "Next Step Timeline" is included in the packet, and that she and President Cardona met with Farnsworth staff today to go over what their next steps should be. She went on to say that any input on the timeline is welcome.

Director Hamilton stated that 8 out of 9 Aldermen have proposed adding a resolution supporting the Library's resolution (to expand at this location) to next week's Council meeting agenda. She went on to say that at the Council meeting, she plans to present a little bit of background on the Library's resolution.

XI. Comments from Board Trustees

Dianne Hollister shared that apparently there is no final report with the results from the surveys that were filled out by the attendees at the Joint Committee meeting with Council, the Library Board and the Connect Transit Board. She went on to say that this is very disappointing, as the time was taken to fill out the survey and participate in the meeting.

There was much discussion on this, and the consensus was for President Cardona and Director Hamilton to make some calls to find out if there is a report showing the results of the surveys, and if the Library Board can get a copy.

Dianne Hollister stated that she shared an article from the Peoria Journal Star about libraries starting to administer Narcan for opioid overdose.

There was some discussion on this, and the consensus was to continue to monitor the opioid crisis, and if it starts to become an issue here at the Library, there would be some consideration for staff administering Narcan in the case of an opioid overdose.

President Cardona shared that he and Dianne Hollister are looking at different libraries for expansion ideas here at this Library. Any one that would like to join in on this venture is welcome.

XII. Adjournment

VAN MILLER MOVED, ALICIA WHITWORTH SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Cardona adjourned the meeting at 6:21 p.m.