

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, August 15, 2017

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

I. Call to Order

President Cardona called the meeting to order at 5:31 p.m.

II. Roll Call

MEMBERS PRESENT: Alicia Henry, Kiasha Henry, Dianne Hollister, Van Miller, Susan Mohr, Julian Westerhout, Alicia Whitworth, Alex Cardona

MEMBERS ABSENT: Mike Raikes

OTHERS PRESENT: Jill Blair, Justin Boyd, Tom Dabareiner, Lynn Gray, Jeanne Hamilton, Kathy Jeakins, Stephen Peterson, Caprice Prochnow

III. Introduction of Public

President Cardona asked those present to introduce themselves.

IV. Public Comment

There were no public comments.

V. Special Presentation: Justin Boyd, City of Bloomington Planning Commission Chair & Tom Dabareiner, City of Bloomington Community Development Director

President Cardona stated that as the Library looks to expand, the City's future zoning and planning have to be considered, and how the Library will fit in.

Director Hamilton shared that she and President Cardona have had meetings with several people over the last few weeks, including some of the downtown Directors, in order to form relationships and gather input. Along with this, they met with Stephen Peterson, President of the Golden Prairie Public Library Board to discuss how they can work better with different organizations.

Tom Dabareiner, City of Bloomington Community Development Director shared that the Bring It On Bloomington Comprehensive Plan was implemented two years ago, and won an award at both the State and National level.

Tom shared that the City is currently in the middle of a City wide zoning ordinance. He handed out copies of the McLean County Regional GIS Consortium map that shows about 26 blocks that is currently considered the core of downtown Bloomington.

Tom shared that Naperville is about twice the size of Bloomington, and their core downtown is five blocks. He went on to say that a city, the size of St. Louis or Milwaukee, has a core downtown, consisting of 25 or 26 blocks.

Tom distributed another map depicting the proposed (more compact) core, the area of potential expansion, and warehouse north area. It was noted that currently the proposed location for the Library is on the south perimeter of the existing Downtown area.

Tom stated that ideally the core downtown will be as pedestrian friendly as possible to make for a successful core.

Tom shared that the Planning Commission has been looking at this core development on a monthly basis. In a few months, will be the first public unveiling of some of these zoning related changes.

Tom shared that according to the Downtown Bloomington Strategy, the Library is located in the Eastern Warehouse District, which is still considered part of the downtown.

Tom distributed a document showing the Downtown Stakeholder Meeting Prioritized Action Items from September 2016 – which are items pulled from the Comprehensive Plan. He pointed out that in the Top Priority/Short Term – 1 section, the expansion of the Bloomington Public Library is listed.

Tom distributed page 20 and 29 of the Downtown Bloomington Strategy that speaks to interest in having a library at or in the downtown core of Bloomington. He went on to say that this would fit perfectly where the current Market Street parking garage is located.

Tom entertained questions. Director Hamilton asked if our current location could still act as a catalyst project for Downtown. Tom said it could but that it would be more difficult than a location closer to the core.

Justin Boyd, City of Bloomington Planning Commission Chair (who arrived late from the Downtown Task Force meeting), shared that the last thing spoken about at the meeting was the idea of moving the library to downtown for a catalyst project. He went on to say that the topic was tabled, and it was decided that it will be discussed at the next Downtown Task Force meeting.

There was discussion on what presented.

VI. Consent Agenda

- A. Recommend Approval of Executive Session Minutes of March 21, 2017, April 18, 2017, and June 20, 2017
- B. Recommend Destruction of BPL Executive Session recordings prior to February 2016
- C. Recommend Approval of Minutes of June 19, 2017 Special Joint Session Meeting
- D. Recommend Approval of Minutes of July 18, 2017 Regular BPL Board Meeting
- E. Recommend Approval of Bills List of July 2017

JULIAN WESTERHOUT MOVED, ALICIA WHITWORTH SECONDED, TO APPROVE THE CONSENT AGENDA WITH THE EMENDATION OF ITEM A. TO EXCLUDE THE APRIL 18, 2017 MINUTES. THE MOTION CARRIED UNANIMOUSLY.

VII. President's Report

President Cardona shared that he really would like to concentrate on increasing awareness of the library services and promoting actionable responsiveness. He went on to say that the Outreach Committee, marketing, and collaboration will help with awareness, attendance numbers, and circulation that will help down the line in garnering support for the library.

President Cardona shared that he and Director Hamilton have had several meetings lately meeting with different groups, and they have several more coming up. He stated that any Trustee that may want to attend any of these meetings are welcome to do so.

President Cardona shared that they have met with the Downtown Directors to discuss what the library is trying to do with the expansion and possibly this being the start of regular meetings of the Directors working together. He went on to say that he and Director Hamilton having been meeting with the Downtown Task Force in parts, and hopefully will be meeting with them as a whole.

President Cardona stated that "if" the City really does want the Library to be in a new location to fit the new downtown area, they really need to approach the Library with an overall concept design, and be willing to collaborate on all fronts to make this happen.

VIII. Director's Report

Director Hamilton stated that the building project FAQ link is now available on the Library's website.

Director Hamilton shared that Rhonda Massie, Marketing Manager, had inquired about having multiple pages on the "Next Door" app, and the response received, was that it is intended for emergency alerts so libraries are not eligible. If the intended format should change, the Library can consider utilizing it in the future.

Director Hamilton stated that she has not yet heard back from the Attorney General regarding the Open Meetings Act Request for Review. The City Attorney stated that it is not uncommon for them to respond after the 60-day deadline.

Director Hamilton shared that with circulation numbers going down, there have been questions about whether this is happening at other libraries. She went on to say that she discovered an article about this, and it suggested changing the way we look at our output measures. The article mentioned that libraries are answering fewer reference questions, because people are using Google, and patrons are reading things digitally (that may not be a measured resource) but libraries are busier than ever, in helping job seekers prepare resumes, helping with child literacy skills, and computer skills.

IX. Fiscal Report Presented by Kathy Jeakins, Business Manager

Kathy Jeakins reported that Expenditures are at 27% and Revenues are at 51% for July. She shared that the Fixed Asset Fund transfer has been completed, which takes funds from the Operating Fund and places it into the Fixed Asset Fund.

Kathy explained the Donations report for the benefit of the newer Trustees. She entertained questions.

X. Executive Session – Collective Bargaining Agreement (5 ILCS 120/2(c)(2))

– Review Minutes of Executive Sessions (5 ILCS 120/2(c)(21))

JULIAN WESTERHOUT MOVED, VAN MILLER SECONDED, TO GO INTO EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING AGREEMENT AND REVIEW MINUTES OF EXECUTIVE SESSIONS.

AYES: Alicia Henry, Kiasha Henry, Dianne Hollister, Van Miller, Susan Mohr, Julian Westerhout, Alicia Whitworth, Alex Cardona

NAYES: None

ABSENT: Mike Raikes

THE MOTION CARRIED UNANIMOUSLY.

The Board went into Executive Session at 6:42 p.m.

JULIAN WESTERHOUT MOVED, ALICIA WHITWORTH SECONDED, TO RETURN TO REGULAR SESSION. THE MOTION CARRIED UNANIMOUSLY.

The Board resumed regular session at 6:52 p.m.

President Cardona reported that no action was taken during Executive Session.

XI. New Business

- A. Recommend Approval of Maintaining Confidentiality of Executive Sessions Minutes
Director Hamilton shared that every six (6) months the Board needs to review Executive Session Minutes, and decide whether to retain the confidentiality or to release the minutes. It is her recommendation that the Board retain the confidentiality.

There was some discussion on what method to be used for approving Executive Session minutes in the future.

DIANE HOLLISTER MOVED, VAN MILLER SECONDED, TO APPROVE MAINTAINING CONFIDENTIALITY OF EXECUTIVE SESSIONS MINUTES. THE MOTION CARRIED UNANIMOUSLY.

B. Recommend Approval of Waiving Competitive Bid Process to Renew OCLC Service from Illinois Heartland Library System in the Amount of \$22,279.80

Director Hamilton reviewed that this is both the Cataloging and Interlibrary Loan service that the Library uses, and they are the only vendor for this.

VAN MILLER MOVED, DIANNE HOLLISTER SECONDED, TO APPROVE WAIVING THE COMPETITIVE BID PROCESS TO RENEW OCLC SERVICE FROM ILLINOIS HEARTLAND LIBRARY SYSTEM IN THE AMOUNT OF \$22,279.80

AYES: Alicia Henry, Kiasha Henry, Dianne Hollister, Van Miller, Susan Mohr, Julian Westerhout, Alicia Whitworth, Alex Cardona

NAYES: None

ABSENT: Mike Raikes

XII. Old Business

A. Discussion on Library Expansion

Director Hamilton stated that she and Alex did not know Tom Dabareiner was going to raise the concept of the library potentially being moved to the current Market St. parking garage location. She went on to say that the Downtown Task Force is looking for something to be a catalyst for downtown, so the more advocates for the Library, the better.

There was much discussion on what was proposed.

Julian Westerhout departed the meeting at 7:32 p.m.

XII. Comments from Board Trustees

There were no comments from the Trustees.

XIII. Adjournment

VAN MILLER MOVED, KIASHA HENRY SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Cardona adjourned the meeting at 7:33 p.m.