

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, April 18, 2017

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order
President Koos called the meeting to order at 5:31 p.m.
- II. Roll Call
TRUSTEES PRESENT: Alex Cardona, Alicia Henry, Van Miller, Robert Porter, Alicia Whitworth, Carol Koos

TRUSTEES ABSENT: Mike Raikes, Julian Westerhout

OTHERS PRESENT: Jeanne Hamilton, Kathy Jeakins, Susan Mohr, Maria Nagle, Caprice Prochnow
- III. Introduction of Public
President Koos introduced those present.
- IV. Public Comment
There were no public comments.
- V. Highlight of Library Services – Preview of New Website – Kerrie Parker
Kerrie Parker, Webmaster, presented a preview of the revamped Library website, that is due to roll out in May. Kerrie stated that process of revamping the website, actually began about a year ago with research, and in the last four months, she and the Web Team Committee have been working intensely on this. She went on to say, that the current website was built in ColdFusion and the new website is built in PHP, which is a newer technology. Kerrie explained that the new site will be responsive, which means that the screen will adjust to whatever screen size that you are working on. This will eliminate the need for a “mobile” site. Kerrie brought up the website, started at the top, and went through various improvements made to the site. She entertained questions.

With time constraints, Agenda Item XI was moved to Agenda VI, and the remaining items followed suit.
- VI. Recognition of Board Service - Carol Koos & Robert Porter
Director Hamilton stated that this is the last meeting for both Carol and Robert. She went on to thank them both for their years of service, 20 years for Carol, and two years for Robert. Both Carol and Robert were presented with a gift, and were very thankful for the opportunity to serve on the Bloomington Public Library Board.
- VII. Executive Session – Collective Bargaining Agreement (5 ILCS 120/2(c)(2))

- Personnel (5 ILCS 120/2(c)(1))
- Review Minutes of Executive Sessions (5 ILCS 120/2(c)(21))

ROBERT PORTER MOVED, ALEX CARDONA SECONDED, TO GO INTO EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING AGREEMENT, PERSONNEL, AND REVIEW MINUTES OF EXECUTIVE SESSIONS.

AYES: Alex Cardona, Alicia Henry, Van Miller, Robert Porter, Alicia Whitworth, Carol Koos

NAYES: None

ABSENT: Mike Raikes, Julian Westerhout

THE MOTION CARRIED UNANIMOUSLY.

The Board went into Executive Session at 5:51 p.m.

Robert Porter departed the meeting at 6:20 p.m.

ALEX CARDONA MOVED, ALICIA WHITWORTH SECONDED, TO RETURN TO REGULAR SESSION. THE MOTION CARRIED UNANIMOUSLY.

The Board resumed regular session at 6:27 p.m.

President Koos reported that no action was taken during Executive Session.

VIII. Consent Agenda

- A. Recommend Approval of Executive Session Minutes of August 16, 2016, September 20, 2016, November 15, 2016, February 21, 2017
- B. Recommend Approval of Minutes of March 21, 2017 Regular BPL Board Meeting
- C. Recommend Approval of Bills List of March 2017

ALEX CARDONA MOVED, ALICIA HENRY SECONDED, TO APPROVE THE CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

IX. President's Report

President Koos commended Jeanne Hamilton for her completion of McLean County Leadership program. She went on to say, that Jeanne's final project was very impressive, and it looked like a lot of hard work went into it.

X. Director's Report

Director Hamilton reminded the Trustees to be sure and submit their Statement of Economic Interest.

Director Hamilton shared that the Per Capita Grant award letter was received, and the rate is the same as last year, which is \$59, 483.07. She went on to say, that the State advised that it will take longer to receive the check than in years past.

Director Hamilton has been working with both the City Manager and the Mayor to set up a time for a joint meeting with the Library Board and City Council, and right now, a possible date may be June 5.

Director Hamilton shared that the Erik Larson event went very well, and there were 705 people in attendance at the BCPA, and 99 were in attendance the next morning, here at the Library.

- XI. Fiscal Report Presented by Kathy Jeakins, Business Manager
Kathy Jeakins reported that Revenues are at 99% and Expenditures are at about 83%. She pointed out that the amount for "Other Purchased Services" includes the fee for Erik Larson. She entertained questions.

- XII. Committee Reports

- A. Budget & Personnel Committee

- 1. Recommend Approval of Director Merit Increase for FY18

- ALEX CARDONA MOVED, VAN MILLER SECONDED, TO APPROVE DIRECTOR MERIT INCREASE OF 2.5% FOR FY18. THE MOTION CARRIED UNANIMOUSLY.

- B. 3 P's Committee

- Director Hamilton, in Julian Westerhout's absence, presented for the committee. She stated that these policy changes were presented last month, and nothing has changed. She went on to say, that these could have been approved last month, but there was some confusion on approval time, since any bylaws changes require a 30 day notice.

- 1. Recommend Approval of Conduct Policy and Patron Expectations

- VAN MILLER MOVED, NO SECOND NEEDED, TO APPROVE CONDUCT POLICY AND PATRON EXPECTATIONS. THE MOTION CARRIED UNANIMOUSLY.

- 2. Recommend Approval of Purchasing Policy

- VAN MILLER MOVED, NO SECOND NEEDED, TO APPROVE PURCHASING POLICY. THE MOTION CARRIED UNANIMOUSLY.

- 3. Recommend Approval of Surplus Policy

- VAN MILLER MOVED, NO SECOND NEEDED, TO APPROVE SURPLUS POLICY. THE MOTION CARRIED UNANIMOUSLY.

- C. Nominating Committee

- 1. Recommend Approval of FY18 Slate of Officers

- Van Miller, Chair, shared the Slate of Officers that were presented last month, and are as follows:

- | | |
|----------------|-------------------|
| President | Alex Cardona |
| Vice President | Julian Westerhout |
| Treasurer | Alicia Whitworth |
| Secretary | Van Miller |

- VAN MILLER MOVED, NO SECOND NEEDED, TO APPROVE THE FY18 SLATE OF OFFICERS AS PRESENTED. THE MOTION CARRIED UNANIMOUSLY.

- XIII. Comments from Board of Trustees

Alex Cardona, on behalf of the Board, thanked Carol Koos for her 20 years of service. He went on to say, that her years of experience of being on the Board were most valuable in leading those Trustees that were added to the Board in the past few years. Carol Koos stated that she really enjoyed her time on the Board and thanked everyone.

XIV. Adjournment

VAN MILLER MOVED, ALEX CARDONA SECONDED, TO ADJOURN THE MEETING.
THE MOTION CARRIED UNANIMOUSLY.

President Koos adjourned the meeting at 6:40 p.m.