

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, March 21, 2017

5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order
President Koos called the meeting to order at 5:31 p.m.
- II. Roll Call
TRUSTEES PRESENT: Alex Cardona, Alicia Henry, Robert Porter, Mike Raikes, Julian Westerhout, Carol Koos

TRUSTEES ABSENT: Van Miller, Alicia Whitworth

OTHERS PRESENT: Jeanne Hamilton, Kathy Jeakins, Caprice Prochnow, Gayle Tucker
- III. Introduction of Public
President Koos introduced those present.
- IV. Public Comment
There were no public comments.
- V. Executive Session – Collective Negotiating Matters (5 ILCS 120/2(c)(2))
 - Personnel (5 ILCS 120/2(c)(1))
 - Review Minutes of Executive Sessions (5 ILCS 120/2(c)(21))

MIKE RAIKES MOVED, ALEX CARDONA SECONDED, TO GO INTO EXECUTIVE SESSION TO DISCUSS COLLECTIVE NEGOTIATION MATTERS, PERSONNEL, AND REVIEW MINUTES OF EXECUTIVE SESSIONS.

AYES: Alex Cardona, Alicia Henry, Robert Porter, Mike Raikes, Julian Westerhout, Carol Koos

NAYES: None

ABSENT: Van Miller, Alicia Whitworth

THE MOTION CARRIED UNANIMOUSLY.

The Board went into Executive Session at 5:33 p.m.

JULIAN WESTERHOUT MOVED, MIKE RAIKES SECONDED, TO RETURN TO REGULAR SESSION. THE MOTION CARRIED UNANIMOUSLY.

The Board resumed regular session at 6:02 p.m.

President Koos reported that no action was taken during Executive Session.

VI. Consent Agenda

A. Recommend Approval of Executive Session Minutes of March 25, 2014, December 1, 2015, December 8, 2015, December 15, 2015 and March 15, 2016

C. Recommend Approval of Bills List of February 2017

JULIAN WESTERHOUT MOVED, ROBERT PORTER SECONDED, TO APPROVE THE CONSENT AGENDA WITH THE EXCEPTION OF ITEM B. THE MOTION CARRIED UNANIMOUSLY.

B. Recommend Approval of Minutes of February 21, 2017 Regular BPL Board Meeting
(Item was pulled from the Consent Agenda as an error was noted in the minutes.)

Alicia Henry was noted as both present and absent at the February 21 Board meeting. The minutes will be amended to reflect her as being absent from the meeting.

JULIAN WESTERHOUT MOVED, MIKE RAIKES SECONDED, TO APPROVE ITEM B OF THE CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

VII. President's Report

President Koos had nothing to report.

VIII. Director's Report

Director Hamilton reminded the Trustees to file their Economic Statement of Interest that they should have received via email.

Director Hamilton shared that the Webmaster has been working on redesigning the website, and this is coming along nicely. The hope is to have a presentation of the website with the changes, at the next Board meeting.

Director Hamilton stated that they have been working on hiring for a new Librarian 1 position, which would be an Outreach/Circulation position that will start May 1.

IX. Fiscal Report Presented by Kathy Jeakins, Business Manager

Kathy Jeakins, Business Manager reported that both Revenues and Expenditures should be at 83%. She entertained questions.

X. Committee Reports and Discussion

A. Nominating Committee

1. Present and Recommend Approval of FY18 Slate of Officers

Alex Cardona presented the proposed FY18 Slate of Officers as follows:

President	Alex Cardona
Vice President	Julian Westerhout
Treasurer	Alicia Whitworth
Secretary	Van Miller

The Slate of Officers will be presented at the April meeting for approval.

B. Planning, Policies and Programs (3 P's)

1. Recommend Approval of Conduct Policy and Customer Expectations

2. Recommend Approval of Purchasing Policy

3. Recommend Approval of Surplus Policy

Julian Westerhout reviewed each policy for the Trustees. He shared that the Committee recommends approval for each of these policies, which will be on the April agenda for approval.

C. Budget & Personnel

1. Discuss meeting time to begin Library Director Performance Review

Robert Porter, Chair, proposed circulating the performance review form amongst the Trustees, and along with this, the Department Heads will be afforded the opportunity to complete a review form as well. Robert asked that the completed forms be returned to him by April 7, and the committee will meet on Tuesday, April 11 at 5:30 p.m.

XI. New Business

A. Recommend Approval of Recommendation to Foundation to Contribute Funds to Support Bloomington Reads Program

Director Hamilton reviewed that this is for the Bloomington Reads, Erik Larson program, and they would like to ask the Foundation to support this by providing approximately 10% of the cost, which is \$3,500.00.

ROBERT PORTER MOVED, JULIAN WESTERHOUT SECONDED, TO APPROVE RECOMMENDING TO FOUNDATION TO CONTRIBUTE FUNDS TO SUPPORT BLOOMINGTON READS PROGRAM IN THE AMOUNT OF \$3,500.00

AYES: Alex Cardona, Alicia Henry, Robert Porter, Mike Raikes, Julian Westerhout, Carol Koos

NAYES: None

ABSENT: Van Miller, Alicia Whitworth

THE MOTION CARRIED UNANIMOUSLY.

XII. Comments from Board of Trustees

Robert Porter stated that April 18 will be his last Board meeting as he is getting married in August, and will be relocating outside of Bloomington. He went on to say that he has enjoyed the past two years on the Board. Robert shared that he particularly enjoyed working with all three Directors that were here during his time on the Board. He continued by saying that the Library is truly blessed with a tremendous staff, and he hopes that the Board appreciates this.

XIII. Adjournment

MIKE RAIKES MOVED, ALEX CARDONA SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Koos adjourned the meeting at 6:28 p.m.