

Bloomington Public Library
Board of Trustees
Planning, Policies, and Programs Committee

Wednesday, March 2, 2016

5:30 p.m.

William C. Wetzel Reading Room
Bloomington Public Library

Minutes

I. Call to Order

Emily Kelahan, Chair called the meeting to order at 5:35 p.m.

II. Roll Call

PRESENT: Van Miller, Whitney Thomas, Emily Kelahan, Carol Koos

ABSENT: Alex Cardona

OTHERS: Terry Lindberg, Caprice Prochnow

III. Introductions

There were no introductions.

IV. Public Comment

There were no public comments.

V. Approval of Minutes

A. July 1, 2015

Carol Koos moved, Whitney Thomas seconded, to approve the Minutes from the July 1, 2015 3 P's Committee meeting. The motion carried unanimously.

B. January 13, 2016

Van Miller moved, Whitney Thomas seconded, to approve the Minutes from the January 13, 2016 3 P's Committee meeting. The motion carried unanimously.

VI. Unfinished Business

A. Approval of Strategic Plan Draft

Director Lindberg shared that the Committee's guidance was followed from the January meeting in that some of Halperin's plan draft was combined with what was already in place from Dahlgren's plan. He went on to say, that the Library's Mission, Vision and Strategic plan are all included in the Power Point.

Director Lindberg presented the Power Point of the Strategic Plan draft on the Touch It.

Director Lindberg shared a few Strategic Plans from other libraries that were 2 to 3 pages long compared to the last plan developed by Dahlgren that was quite lengthy.

The committee members discussed each point as presented.

Van Miller moved, Whitney Thomas seconded to endorse the Strategic Plan as revised to present to the Full Board for approval. The motion carried unanimously.

VII. New Business

A. Approval of Committee Guidelines Worksheet

The Committee members discussed the Committee Appointments and Operations document as presented. Carol Koos proposed that under Committee Operations that it be added that only appointed members of the Committee may vote.

Carol Koos moved, Whitney Thomas seconded, to approve amending the "Committee Operations" section of the document. The motion carried unanimously.

The Committee members discussed the Committees sheet as presented. Van Miller proposed that for the 3 P's Committee responsibilities it be reworded so that it is only stated once that the committee work with staff rather than three times.

Van Miller moved, Whitney Thomas seconded, to approve amending the "3 P's Committee" section of the document. The motion carried unanimously.

There was discussion amongst Committee members in regards to the responsibilities of each Officer, and whether or not all of the Officer positions were needed. Director Lindberg stated that he will look into the Illinois Statutes and get back to the Committee on this.

This item will be tabled until the next meeting.

B. Approval of Amendments to Bylaws

Director Lindberg shared some revisions to the bylaws be the removal of the old statutory references to be replaced with the correct ILCS numbers, adding a footnote with a revision date rather than listing all the revision dates at the top of the document, and the removal of the reference to the State Gift Ban Act as it is now part of the Open Meetings Act and does not need to be noted separately.

The Committee members discussed the amendments to bylaws. Carol Koos proposed taking out the language in item e. in regards to the taking of the minutes as typically the Board Secretary or another on the Board does not usually take minutes, but rather staff has always done this. This led into another discussion as to the responsibilities of each Officer on the Board.

This item will be tabled until the next meeting.

VIII. Comments from Committee Members

There were no comments from Committee Members.

IX. Adjournment

Van Miller moved, Whitney Thomas seconded, to adjourn the meeting. The motion carried unanimously.

Emily Kelahan, Chair adjourned the meeting at 6:20 p.m.