

BLOOMINGTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

Tuesday, November 15, 2016

5:30 p.m.

William C. Wetzel Reading Room  
205 E. Olive Street, Bloomington, IL 61701

Minutes

- I. Call to Order  
President Koos called the meeting to order at 5:30 p.m.
- II. Roll Call  
TRUSTEES PRESENT: Alex Cardona, Alicia Henry, Van Miller, Whitney Roberson  
(arrived at 5:33 p.m.), Julian Westerhout, Carol Koos  
  
TRUSTEES ABSENT: Robert Porter, Mike Raikes, Alicia Whitworth  
  
OTHERS PRESENT: Jeanne Hamilton, Kathy Jeakins, Renny McBride, Caprice  
Prochnow, Carol Torrens
- III. Introduction of Public  
President Koos introduced those present.
- IV. Public Comment  
There were no public comments.
- V. Highlight of Library Services  
Presentation of Consumer Reports Online  
Director Hamilton shared that with the holidays coming up, and gift shopping in full swing,  
that the presentation this month would be on Consumer Reports Online.  
Renny McBride, Adult Services Librarian gave an entertaining overview on all the  
wonderful features of Consumer Reports Online that is available through the Library.
- VI. Executive Session – Review Minutes of Executive Sessions (5 ILCS 120/2(c)(21))  
VAN MILLER MOVED, ALEX CARDONA SECONDED, TO GO INTO EXECUTIVE  
SESSION TO REVIEW MINUTES OF EXECUTIVE SESSIONS.  
  
AYES: Alex Cardona, Alicia Henry, Van Miller, Whitney Roberson,  
Julian Westerhout, Carol Koos  
  
NAYES: None  
  
ABSENT: Robert Porter, Mike Raikes, Alicia Whitworth

THE MOTION CARRIED UNANIMOUSLY.

The Board went into Executive Session at 5:49 p.m.

VAN MILLER MOVED, ALEX CARDONA SECONDED, TO RETURN TO REGULAR SESSION. THE MOTION CARRIED UNANIMOUSLY.

The Board resumed regular session at 5:56 p.m.

President Koos reported that no action was taken during Executive Session.

VII. Consent Agenda

A. Recommend Approval of Minutes of October 18, 2016 Regular BPL Board Meeting

C. Recommend Destruction of BPL Executive Session recordings prior to May 2015

*(with the exception of the recordings for the following dates which have not been transcribed yet: 7/19/11, 7/16/13, 9/17/13, 3/25/14, and 9/18/14)*

D. Recommend Approval of Bills List of October 2016

JULIAN WESTERHOUT MOVED, ALEX CARDONA SECONDED, TO APPROVE THE CONSENT AGENDA WITH THE EXCEPTION OF ITEM B. THE MOTION CARRIED UNANIMOUSLY.

B. Recommend Approval of and to Maintain Confidentiality of Minutes of BPL Executive Sessions prior to October 2016

*(Item was pulled from the Consent agenda for the Board to discuss in further detail.)*

There was discussion on this item as there was a typo in the memo explaining this further, and the Trustees asked for clarification.

JULIAN WESTERHOUT MOVED, ALEX CARDONA SECONDED, TO APPROVE ITEM B OF THE CONSENT AGENDA. THE MOTION CARRIED UNANIMOUSLY.

VII. President's Report

President Koos reported that the Library was awarded the requested 3% increase in the tax levy at the Council meeting last night. She went on to say that the vote was 6 – 3 in favor of the increase. President Koos commended Director Hamilton on her presentation to Council.

VIII. Director's Report

A. Report & Discussion on status of the FY18 Budget

Director Hamilton shared that as President Koos stated, the 3% increase was approved last night. She went on to say that the "Return on Investment" document that was given to Council was questioned a little bit, but she believes this is a good tool that libraries use.

B. Discuss December Board Meeting Date

Director Hamilton shared with the Trustees that the December Board meeting falls on December 20, and asked if anyone planned to be absent. The consensus was that most would be attending.

IX. Fiscal Report presented by Kathy Jeakins, Business Manager

Kathy Jeakins reported that we are about half way through our fiscal year, and revenues received are about 95% and expenses are at 47%. She entertained questions.

X. New Business

A. Review proposed revision of Section 2 of Foundation Board Bylaws

President Koos stated that she had appointed Bill Zimmerman to the Foundation Board to replace Duncan Funk, who had served on the Board for 20 years. She went on to say, that pursuant to the Foundation bylaws, the Board must be comprised of 1/3 Bloomington Public Library Trustees and 2/3 "at large" members. With this, every time an "at large" member is added, a BPL Trustee must be added to adhere with the bylaws. President Koos proposed that Section 2 of the Foundation Bylaws be modified from at least 1/3 of the Directors be BPL Trustees to at least 3 of the Directors be BPL Trustees. There was some discussion on this, and the consensus was that this modification should be made. This item will be on the December agenda for approval.

B. Approval of Downloadable Magazine Service and Titles in the amount of \$11,398.12 to Recorded Books

Director Hamilton reviewed that this is the annual fee for the digital magazine service, which includes both the platform fee of \$5,400 and the magazine subscriptions cost of \$5,998.12. She went on to say that besides the Recorded Books quote, quotes were received from Flipster and Overdrive.

Carol Torrens, Adult Services Manager, entertained questions.

VAN MILLER MOVED, ALEX CARDONA SECONDED, TO APPROVE THE PURCHASE OF DOWNLOADABLE MAGAZINE SERVICE AND TITLES IN THE AMOUNT OF \$11,398.12 TO RECORDED BOOKS.

AYES: Alex Cardona, Alicia Henry, Van Miller, Whitney Roberson, Julian Westerhout, Carol Koos

NAYES: None

ABSENT: Robert Porter, Mike Raikes, Alicia Whitworth

THE MOTION CARRIED UNANIMOUSLY.

XI. Comments from Board of Trustees

Alex Cardona inquired as to whether any improvement was in the works for the Library's Mobile App. Director Hamilton shared that the Web Team actually met today, and Kerrie Parker, Web Master is working on redesigning the website, and this should be rolling out in about three months.

XII. Adjournment

VAN MILLER MOVED, ALEX CARDONA SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Koos adjourned the meeting at 6:31 p.m.