

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

Tuesday, March 15, 2016
5:30 p.m.

William C. Wetzel Reading Room
205 E. Olive Street, Bloomington, IL 61701

Minutes

I. Call to Order

President Koos called the meeting to order at 5:33 p.m.

II. Roll Call

MEMBERS PRESENT: Alex Cardona, Susan O'Rourke, Robert Porter (arrived at 5:37 p.m.) Mike Raikes, Whitney Roberson (arrived at 5:34 p.m.), Julian Westerhout, Carol Koos

MEMBERS ABSENT: Emily Kelahan, Van Miller

OTHERS PRESENT: Laurel Halfar, Kathy Jeakins, Terry Lindberg, Patricia Marton, Caprice Prochnow, Carol Torrens, Gayle Tucker

III. Introductions

President Koos introduced those present.

IV. Public Comment

Patricia Marton, resident, made a comment regarding hiring procedures that were discussed at a recent City of Bloomington Council Meeting.

Patricia shared that both Laura Beevers (McLean County Health Department) and Tom Barr (McLean County Center for Human Services) highly recommend the Mental Health First Aid training for anyone as it is a means of identifying the signs and signals of mental illness. She went on to say, that this training is free and is offered throughout the year.

V. Executive Session to Review Executive Session Recordings

SUSAN O'ROURKE MOVED, MIKE RAIKES SECONDED, TO GO INTO EXECUTIVE SESSION TO REVIEW EXECUTIVE SESSION RECORDINGS.

AYES: ALEX CARDONA, SUSAN O'ROURKE, ROBERT PORTER, MIKE RAIKES, WHITNEY ROBERSON, JULIAN WESTERHOUT, CAROL KOOS

NAYES: NONE

ABSENT: EMILY KELAHAN, VAN MILLER

THE MOTION CARRIED UNANIMOUSLY.

At 5:38p.m., the Board went into Executive Session.

ROBERT PORTER MOVED, WHITNEY ROBERSON SECONDED, TO RESUME REGULAR SESSION.

AYES: ALEX CARDONA, SUSAN O'ROURKE, ROBERT PORTER, MIKE RAIKES, WHITNEY ROBERSON, JULIAN WESTERHOUT, CAROL KOOS

NAYES: NONE

ABSENT: EMILY KELAHAN, VAN MILLER

THE MOTION CARRIED UNANIMOUSLY.

At 6:04 p.m., the Board resumed regular session. President Koos stated that no action was taken during Executive Session.

VI. Approval of Minutes

A. February 16, 2016

ROBERT PORTER MOVED, JULIAN WESTERHOUT SECONDED, TO APPROVE THE MINUTES FROM THE FEBRUARY 16, 2016 MEETING. THE MOTION CARRIED UNANIMOUSLY.

VII. President's Report

A. Appoint Nominating Committee

President Koos shared that she has appointed a Nominating Committee that will consist of Mike Raikes, Whitney Roberson, and Robert Porter. She went on to say, that if any Trustees are interested in being an Officer, to please advise either her or another person on the Committee.

VIII. Director's Report

Director Lindberg deferred to Laurel Halfar to proceed with her presentation on Story Times.

Director Lindberg shared that the Library Visitor Count for January was due to a faulty reading of the security gates. He went on to say, that the problem with the counter was fixed, and when the annual statistics are done, the average for the month and surrounding months will be considered to produce a legitimate number for January.

Director Lindberg reported that a number of meetings have been held with top Administration at District 87, and there are some really exciting projects that are in the works. He went on to say, that they are working on developing a customized student library

JULIAN WESTERHOUT MOVED, ALEX CARDONA SECONDED, TO APPROVE THE APPOINTMENT OF RUSSELL FRANCOIS TO THE LIBRARY FOUNDATION BOARD. THE MOTION CARRIED UNANIMOUSLY.

MIKE RAIKES MOVED, JULIAN WESTERHOUT SECONDED, TO APPROVE THE APPOINTMENT OF WILMA BATES TO THE LIBRARY FOUNDATION BOARD. THE MOTION CARRIED UNANIMOUSLY.

XIII. Comments from Board Trustees

Robert Porter stated that he very much enjoyed Laurel Halfar's presentation, and how impressed he continues to be with all the staff here at the Bloomington Public Library.

Mike Raikes shared that he was pleasantly surprised when he heard an ad on Pandora for the Bloomington Public Library.

XIV. Adjournment

JULIAN WESTERHOUT MOVED, ALEX CARDONA SECONDED, TO ADJOURN THE MEETING. THE MOTION CARRIED UNANIMOUSLY.

President Koos adjourned the meeting at 7:16 p.m.

2016.03

APPROVAL OF BILLS

BILLS LIST

Approved by BPL Board of Trustees, March 15, 2016



Signature, BPL Trustee

Vendor	Line Item	Amount
Alpha Controls & Services, LLC	Building Maintenance	402.50
Ameren IP	Electricity	6,134.53
American Pest Control	Building Maintenance	80.00
Bloomington Public Schools	Adult Books	90.00
Cengage Learning	Adult Books	608.09
Central Supply Co.	Office/Equipment Mtn	59.00
CIRBN	Telecommunications	420.33
CIT Group, Inc. (Central Illinois Trucks)	Vehicle Maintenance	235.53
City of Bloomington	Dental Insurance	835.28
City of Bloomington	FICA	10,058.85
City of Bloomington	Gas & Diesel Fuel	285.55
City of Bloomington	Health Insurance-HMO	5,889.06
City of Bloomington	Health Insurance-PPO	23,247.06
City of Bloomington	IMRF	20,039.48
City of Bloomington	Life Insurance	252.41
City of Bloomington	Medicare	2,411.01
City of Bloomington	Payroll	171,952.75
City of Bloomington	Vision Insurance	196.00
City of Bloomington	Water	344.42
Comcast	Telecommunications	102.85
Cope, Michelle	Travel	8.10
Cummins Mid State	Vehicle Maintenance	255.32
Cumulus Broadcasting	Advertising	1,645.00
Dell Marketing, L.P.	Computer Supplies	4,674.42
Eastland Disaster Historical Society	Other Purchased Services	75.00
Ebsco Subscription Services	Other Purchased Services	2,194.00
Findaway World, LLC	A/V Materials	1,088.85
Frontier	Telecommunications	1,336.05
Illinois Wesleyan University	Other Purchased Services	511.06
Kone, Inc.	Building Maintenance	318.62
Lindberg, Walter F	Other Purchased Services	7,820.00
Lower, Mickey	Other Purchased Services	115.00
Lynda.com	Public Access Software	13,125.00
MicroMarketing, LLC	A/V Materials	59.18
Midwest Mailing & Shipping Systems, Inc.	Office Supplies	194.13
Midwest Tape	A/V Materials	713.58
Miller Janitorial Supply	Janitorial Supplies	726.34
MultiCultural Books & Videos	A/V Materials	344.46
Nu Air Corporation	Building Mtn Supplies	108.00

OfficeMax	Computer Supplies	143.30
OverDrive	Ebooks	9,800.00
Penguin Random House, LLC	AV Materials	31.50
Pilot Media, LLC (Great Plains Media)	Advertising	720.00
Rainbow Book Company	Children's Books	2,563.84
Recorded Books, Inc.	AV Materials	758.79
Research Technology International	Office Equipment	11,495.00
Ricoh, USA, Inc.	Rentals	1,324.27
Select Screen Prints & Embroidery, Inc.	Other Purchased Services	20.00
Shults, Sylvia	Other Purchased Services	50.00
Stanton Group, Inc.	Other Purchased Services	6,500.00
Taylor, Pamela (SeaStar Aquascapes)	Other Purchased Services	50.00
ThyssenKrupp Elevator Corp.	Building Maintenance	30.02
Tri-County Irrigation & Plumbing, Inc.	Other Property Maintenance	550.50
Unique Management Services, Inc.	Other Purchased Services	349.05
Vernon Library Supplies	Library Supplies	525.03
Weber Electric, Inc.	Building Maintenance	8,349.42
VISA - (AWE, Inc.)	Computer Supplies	238.00
VISA - Amazon Marketplace	AV Materials	673.13
VISA - Amazon Marketplace	Janitorial Supplies	264.45
VISA - Amazon.com	AV Materials	1,815.41
VISA - Amazon.com	Other Purchased Services	204.56
VISA - American Library Association	Membership Dues	137.00
VISA - Baker & Taylor Books	AV Materials	7,287.80
VISA - Baker & Taylor Books	Adult Books	8,521.98
VISA - Baker & Taylor Books	Children's Books	6,262.48
VISA - Baker & Taylor Books	Other Purchased Services	1,835.00
VISA - Barracuda Networks, Inc.	Office/Equipment Mtn	799.00
VISA - Concord Custom Cleaners	Other Purchased Services	13.70
VISA - Cummins Crosspoint, LLC	Vehicle Maintenance	277.77
VISA - Demco	Library Supplies	443.12
VISA - Displays2Go	Building Mtn Supplies	40.81
VISA - Dollar Tree	Janitorial Supplies	10.00
VISA - Ebsco Subscription Services	Periodicals	(40.00)
VISA - Ebsco Subscription Services	Public Access Software	2,484.00
VISA - Eli Research, Inc.	Professional Collection	189.00
VISA - Facebook	Advertising	71.48
VISA - Five Star Water	Miscellaneous Expenses	48.10
VISA - Galls	Uniforms	17.25
VISA - Hobby Lobby	Library Supplies	3.86
VISA - Hobby Lobby	Other Purchased Services	2.38
VISA - Illinois Library Association	Membership Dues	75.00
VISA - Illinois Library Association	Professional Development	80.00
VISA - Ingram	Adult Books	628.76
VISA - Jason's Deli	Miscellaneous Expenses	209.00
VISA - Lowe's	Building Mtn Supplies	33.32
VISA - Lowe's	Employee Relations	8.98
VISA - Lowe's	Janitorial Supplies	27.06
VISA - Monoprice.com	Computer Supplies	41.95
VISA - Morningstar	Public Access Software	2,828.00
VISA - MultiCultural Books & Videos	Adult Books	2,025.00
VISA - National Audubon Society	Membership Dues	20.00
VISA - National Seminars/Padgett Thompson	Professional Development	349.00
VISA - NewEgg.com	Computer Supplies	216.99
VISA - Office Depot/OfficeMax	Computer Supplies	16.99

VISA - Office Depot/OfficeMax	Miscellaneous Expenses	71.44
VISA - Office Depot/OfficeMax	Office Supplies	239.78
VISA - Office Depot/OfficeMax	Other Purchased Services	21.87
VISA - Party City	Library Supplies	6.99
VISA - Plastic Products Mfg.	Library Supplies	42.79
VISA - Progressive Business Conference	Professional Development	199.00
VISA - Shopper, Inc.	Library Supplies	45.24
VISA - Springfield Electric	Building Mtn Supplies	(576.00)
VISA - Sprint	Telecommunications	407.29
VISA - Varidesk	Office Supplies	565.00
VISA - Verizon Wireless	Telecommunications	122.99
VISA - Wal-Mart	Janitorial Supplies	56.17
VISA - Wal-Mart	Library Supplies	62.13
VISA - Wal-Mart	Miscellaneous Expenses	12.86
VISA - Wal-Mart	Office Supplies	23.62
VISA - Wal-Mart	Other Purchased Services	79.82
VISA - Windstream	Telecommunications	134.05
Total		361,892.90