

BLOOMINGTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING

SPECIAL MEETING

April 1, 2015
5:15 p.m.

Quiet Reading Room

Minutes

I. Call to Order

President Jaggi called the meeting to order at 5:15 p.m.

II. Roll Call

MEMBERS PRESENT: JARED BROWN, BRITTANY CORNELL, EMILY KELAHAN, VAN MILLER, SUSAN O'ROURKE, CATHY PRATT (arrived at 5:16 p.m.), BILL WETZEL, NARENDRA JAGGI

MEMBERS ABSENT: WHITNEY THOMAS

OTHERS PRESENT: Georgia Bouda, Kathy Jeakins, Maria Nagle, Pantagraph reporter, Caprice Prochnow, Adam Studzinski, WJBC, Carol Torrens, Gayle Tucker, Jon Whited

III. Introductions/Public Comment

Director Bouda made the introductions of those present.

IV. Unfinished Business

A. Approval of Architect for Library Expansion Study

President Jaggi stated that the City Attorney Jeff Jurgens, has recommended to the Board that they create an assessment form to rank the three firms with a point system, then add up the points, and decide which firm Director Bouda will proceed to negotiate a contract with. The Public Library Association recommends that an assessment form be created to evaluate the firms as well. The RFQ states that the Library is required to use an RFQ process that is consistent with the Illinois Statutes, and the points based system is consistent with the Statute.

With this, President Jaggi stated that the Board has two options. 1) If the Board would like to use an assessment form, created by the Library Expansion Task Force, which would then be used at the April 21 Board meeting for the vote. 2) That the Board vote today using the ranking system of 1, 2, 3, the scores tallied, and a decision made today.

There was much discussion on this and the consensus was to use option 2. Along with this, there was discussion on whether the Director should be allowed to vote on the final firm. After reviewing the RFQ, it was decided that the Director's ranking of the presentations would be included in the total, but she will not participate in the voting process.

SUSAN O'ROURKE MOVED, EMILY KELAHAH SECONDED, FOR AN ORAL RANKING AND TALLY OF THE RANKINGS, THEN PAUSE FOR DISCUSSION. THE MOTION CARRIED UNANIMOUSLY.

Once the oral rankings were tallied, it was a tie between Farnsworth and Nagle Hartray, and there was some discussion on how to resolve the tie. Since there was some question as to the legalities of the process on resolving the tie, it was suggested that this be tabled.

JARED BROWN MOVED, VAN MILLER SECONDED, TO TABLE THIS AGENDA ITEM UNTIL THE APRIL 21 BOARD MEETING. THE MOTION CARRIED.

President Jaggi will contact City Attorney Jeff Jurgens to ask him to attend the April 21 Board meeting in order to advise on any legal questions that may arise.

Van Miller departed the meeting at 6:02 p.m.

V. New Business

A. Approve Director Evaluation Tool (Lucy Holman from the Singer Group will join the meeting on Skype)

President Jaggi proposed that since they were late in connecting with Lucy Holman that they have her skip her Power Point and go right into any questions that the Board may have.

The Skype connection with Lucy Holman failed and could not be regained. The consensus was to table the interview with Lucy to a later date.

President Jaggi proposed that since the Board has spent both time and money to create this tool and process that the Board should adopt this tool for the Director's Evaluation this year and any modifications to the tool can be made for next year.

CATHY PRATT MOVED, BILL WETZEL SECONDED, TO ADOPT THE TOOL PRODUCED BY THE SINGER GROUP AS IS FOR THIS YEAR'S DIRECTOR EVALUATION AND REVISE IT IF NEEDED FOR NEXT YEAR'S EVALUATION. THE MOTION CARRIED UNANIMOUSLY.

Jared Brown departed the meeting at 6:17 p.m.

Director Bouda proposed that since all the Trustees have the evaluation form that they should fill them out and set a date to return them to the Budget & Personnel Committee. There was discussion on this and it was determined that the Director will send the evaluation form to the Trustees in Word form to be filled out and the completed form needs to be sent to the Budget & Personnel Committee by Thursday, April 9.

B. Approve FY16 and FY17 Salary Ranges for Non-Union Employees

Director Bouda recommended that the Board approve the salary ranges for non-union employees to reflect the same increase as what was approved in the Union contract.

CATHY PRATT MOVED, EMILY KELAHAH SECONDED, TO APPROVE THE FY16 AND FY17 SALARY RANGES FOR NON-UNION EMPLOYEES.

AYES: BRITTANY CORNELL, EMILY KELAHAH, SUSAN O'ROURKE,
CATHY PRATT, BILL WETZEL, NARENDRA JAGGI

NAYES: NONE

ABSENT: JARED BROWN, VAN MILLER, WHITNEY THOMAS

THE MOTION CARRIED UNANIMOUSLY.

See Attachment "V.B."

VI. Adjournment

President Jaggi adjourned the meeting at 6:25 p.m.