

BLOOMINGTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING

February 17, 2015  
5:15 p.m.

Quiet Reading Room  
Bloomington Public Library

Minutes (Revised)

- I. Call to Order  
President Jaggi called the meeting to order at 5:17 p.m.
  
- II. Roll Call  
MEMBERS PRESENT: JARED BROWN, BRITTANY CORNELL, EMILY KELAHAH,  
SUSAN O'ROURKE, CATHY PRATT, WHITNEY THOMAS, BILL  
WETZEL, NARENDRA JAGGI  
  
MEMBERS ABSENT: None  
  
OTHERS PRESENT: Georgia Bouda, Kathy Jeakins, Caprice Prochnow, Melissa  
Robinson, Carol Torrens, Gayle Tucker
  
- III. Introductions/Public Comment  
There were no introductions or public comments.
  
- IV. Approval of Minutes
  - A. January 20, 2014  
EMILY KELAHAH MOVED, CATHY PRATT SECONDED, TO APPROVE THE  
MINUTES FROM THE JANUARY 20, 2015 MEETING. THE MOTION CARRIED  
UNANIMOUSLY.
  
  - B. January 28, 2014  
WHITNEY THOMAS MOVED, EMILY KELAHAH SECONDED, TO APPROVE  
THE MINUTES FROM THE JANUARY 28, 2015 MEETING. THE MOTION  
CARRIED UNANIMOUSLY.
  
- V. President's Report  
President Jaggi announced that Jared Brown has agreed to be the newest member of the  
Budget & Personnel Committee meeting.  
President Jaggi announced that Monica Brigham had submitted a resignation from the  
Bloomington Public Library Board and it is with regret that President Jaggi accepts her  
resignation.

VIII. Approval of Bills

CATHY PRATT MOVED, JARED BROWN SECONDED, TO APPROVE THE BILLS LIST FROM JANUARY 2015. THE MOTION CARRIED UNANIMOUSLY.

See Attachment "2015.02"

IX. Committee Reports

A. Budget & Personnel Committee

The Budget & Personnel Committee did not meet.

B. Planning, Policies & Programs (3 P's)

The 3 P's Committee did not meet.

C. Ad Hoc Committee – Library Expansion Task Force

The Library Expansion Task Force did not meet.

X. Unfinished Business

A. Approve Selection Process for Final Firm Selection

President Jaggi shared that a few points that still needed to be determined on the RFQ Interviews were handled by Director Bouda. She consulted with Jeff Jurgens, City Attorney, and Jon Johnston, City Procurement Officer, and confirmed that cost may not be discussed during the interview process and that the interviews and the discussion amongst Trustees after each interview must be conducted as an open meeting.

Director Bouda stated that as far as the scoring, she would like to see the same format used that was used in determining the firms to be interviewed. She went on to say that there can be much discussion on what firm to select, but the final process should be quantitative so that the process is defensible to the competing firms. Director Bouda stated that she had had Johanna Sneed prepare a packet including the four questions to be asked of each firm along with a quantitative scoring sheet at the end. The four questions will be given to each firm in advance, so that they may prepare their presentations accordingly. Questions that have to do with their presentation may be asked of each of the firms. President Narendra Jaggi will be the one asking the questions of the firms.

Director Bouda stated that scoring will be done individually and the final firm will be decided at the March 17 Board meeting by adding together the individual scorings.

There was discussion as to start time for the meeting, time frame for each interview, and time for sandwiches to be served. The consensus was to start the interview process at 9:15 a.m., allow an hour for each interview with 10 minutes in between, with interviews wrapping up between 12:30 and 1:00 p.m., with sandwiches and discussion from that point.

XI. Executive Session to Discuss Bargaining Unit Contract

CATHY PRATT MOVED, EMILY KELAHAN SECONDED, TO GO INTO EXECUTIVE SESSION TO DISCUSS BARGAINING UNIT CONTRACT.

AYES: JARED BROWN, BRITTANY CORNELL, EMILY KELAHAN, SUSAN O'ROURKE, CATHY PRATT, WHITNEY THOMAS, BILL WETZEL, NARENDRA JAGGI

NAYES: NONE

ABSENT: NONE

THE MOTION CARRIED UNANIMOUSLY.

At 6:04 p.m., the Board went into Executive Session.

Cathy Pratt departed the meeting at 6:23 p.m.

At 6:24 p.m., the Board resumed regular session. President Jaggi stated that no action was taken during Executive Session.

XII. New Business

A. Approve Bargaining Unit Contract

EMILY KELAHAAN MOVED, WHITNEY THOMAS SECONDED, TO APPROVE THE BARGAINING UNIT CONTRACT FOR THE PERIOD OF MAY 1, 2014 - APRIL 30, 2017.

AYES: JARED BROWN, BRITTANY CORNELL, EMILY KELAHAAN, WHITNEY THOMAS, BILL WETZEL, NARENDRA JAGGI

NAYES: SUSAN O'ROURKE

ABSENT: CATHY PRATT

THE MOTION CARRIED.

B. Discuss Singer Group Report on Director Evaluation Process

President Jaggi shared that a conference call can be arranged with the Singer Group for questions and edits of the Director Performance Review. Once the Board as a whole is satisfied with the document, the instrument must be adopted. With this process, too much time may go by, and it may become necessary to use the current tool for this year's evaluation.

There was much discussion on the evaluation tool that was prepared by the Singer Group.

Some topics that came up were:

Anonymity for the Trustees with possibly a mediator to field any questions.

Should Management use the same form as the Trustees or should it be modified.

For this next evaluation, perhaps the bottom half of page 5 in reference to the Goals be taken out, and instead add a narrative of goals accomplished in the past year. It was proposed that the Director report on the goals set for the year within her monthly Director's report. There was also a proposal of having a Trustee conduct a quarterly or bi-annual review of goals with the Director to check on the progress of goals.

This agenda item will be tabled until the next meeting.

C. Update from Susan O'Rourke on Bloomington Comprehensive Plan Community Facilities Workgroup

There was some discussion on this, and then President Jaggi proposed that a special meeting be called to allow time for a rich discussion on this. There was consensus to have both Susan O'Rourke and Brittany Cornell (Chair of Downtown Work Group) present at a BPL Board Special Meeting on March 4 at 5:15 p.m..

XIII. Future Agendas/Comments from Board Members

There were no future agendas or comments from Board Members.

XIV. Adjournment

President Jaggi adjourned the meeting at 7:19 p.m.