



**MINUTES**  
**LIBRARY BOARD OF TRUSTEES - REGULAR SESSION**  
**TUESDAY, JUNE 20, 2023, 5:30 PM**

The Library Board of Trustees convened in regular session at 5:30 PM, June 20, 2023. President Julian Westerhout called the meeting to order.

**Roll Call**

Attendee Name	Title	Status
Catrina Parker	Trustee	Present
Matthew Watchinski	Trustee	Present
Dianne Hollister	Trustee	Present
Van Miller	Trustee	Present
Alicia Henry	Trustee	Present
John Argenziano	Trustee	Present
Susan Mohr	Vice President	Present
Julian Westerhout	President	Present
Alicia Whitworth	Trustee	Absent

Staff Present: Nan Goerlitz, Staff Liaison; Jeanne Hamilton, Library Director; Kathy Jeakins, Business Manager

**Introduction of Public**

**Public Comment**

**Reports**

*The following item was presented:*

Item 5.A. President's Report, as requested by the Bloomington Public Library.  
 President Westerhout had nothing to report this month.

*The following item was presented:*

Item 5.B. Director's Report, as requested by the Bloomington Public Library.  
 Director Hamilton shared that Summer Reading is underway. We are doing a lot of off-site programming since space is limited in the building. We held a Pride in the Park event that had over 200 people attend.

She gained approval from the Foundation Board to request a change to their National Taxonomy of Exempt Entities (NTEE) code from the IRS. The current code is a very generic philanthropy code, and we've requested a change to a code that more accurately reflects

the organization. Hopefully this will help with our State Farm matching donations.

Director Hamilton also met with directors from the four other libraries who service Unit 5 schools. This was a good networking event for all, and they plan to continue meeting quarterly to discuss things impacting libraries, especially in the area.

As far as construction goes, we are on track for moving to Phase 2 in August. We are planning for the public to be able to enter the West side of the building on August 14. Staff and movers will be working the two weeks preceding to get everything in place. The plan is to close the library August 10-13 to accommodate the movers and give staff time to get set for reopening. The Bookmobile will be running during some of those days. August 10 will be a Staff Development Day. The question was asked about bringing books back from storage at the same time. Director Hamilton stated that it probably won't happen for the August 14th date. We will have a little more room in terms of shelving, but the boxes in storage (while labeled) are not in any particular order. Director Hamilton indicated there will be some meeting room spaces available in Phase 2. Specifically, the conference room and two study rooms will be available, as well as the recording studios that will be used as study rooms temporarily. As for the community rooms, they will not be used until the end of August. Then one will be used as the Teen Zone temporarily, one will be used for programming, and the third will be used as a storage area for the construction team.

Director Hamilton highlighted the recently settled case involving the Golden Prairie Public Library District.

*The following item was presented:*

Item 5.C. Fiscal Report Presentation, as requested by the Bloomington Public Library.

Kathy Jeakins, Business Manager, stated that revenues and expenditures should be at 8.3% in May. We are over in revenues and under in expenditures to date. We received one property tax distribution toward the end of May, which is reflected in the fiscal report. Kathy mentioned that she had sent an email to each Board member to sign up for bill review for the next quarter.

### **Consent Agenda**

*Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.*

**Trustee Hollister made a motion, seconded by Trustee Watchinski, to approve the consent agenda as presented.**

**Motion carried 7-0 (viva voce).**

Item 6.A. Consideration and Action to Approve the Minutes of May 16, 2023 Regular Bloomington Public Library Board meeting, as requested by the Bloomington Public Library.

Item 6.B. Consideration and Action to Approve Bills in the Amount of \$2,674,285.58 , as requested by the Bloomington Public Library.

## Approval Items

*The following item was presented:*

Item 7.A. Approve Non-Resident Card Participation for 7.01.23 - 6.30.24, as requested by the Bloomington Public Library.

Trustee Argenziano made a motion, seconded by Trustee Watchinski, to approve the item as presented.

Motion carried 7-0 (viva voce).

*The following item was presented:*

Item 7.B. Approve Revised Intergovernmental Agreement for Library Services between Bloomington Public Library and Golden Prairie Public Library District, as requested by the Bloomington Public Library.

Trustee Miller made a motion, seconded by Vice President Mohr, to approve the item as presented.

Motion carried 7-0 (viva voce).

*The following item was presented:*

Item 7.C. Approve the Annual OCLC Service Renewal , as requested by the Bloomington Public Library.

Trustee Miller made a motion, seconded by Vice President Mohr, to approve the item as presented.

President Westerhout directed the staff liaison to call roll:

**AYES:** Trustee Watchinski; Trustee Hollister; Trustee Miller; Trustee Henry; Trustee Argenziano; Vice President Mohr; President Westerhout  
**Motion carried.**

*The following item was presented:*

Item 7.D. Approve a Change Order to Add the Infrastructure to Support Future Solar Panels, as requested by the Bloomington Public Library.

We have not yet received all of the details needed to approve this item. Once we get the pricing from Straight Up Solar for the infrastructure work, it will be a quick turn around. Most likely we will use the Purchasing Policy where Director Hamilton and President Westerhout work together to get it approved outside of a Board meeting.

*The following item was presented:*

Item 7.E. Approve a Change Order to Add the Infrastructure to Support Electric Vehicle Chargers, as requested by the Bloomington Public Library.

Trustee Watchinski made a motion, seconded by Trustee Hollister, to approve

the item as presented.

President Westerhout directed the staff liaison to call roll:

**AYES:** Trustee Watchinski; Trustee Hollister; Trustee Miller; Trustee Henry;  
Trustee Argenziano; Vice President Mohr; President Westerhout  
**Motion carried.**

*The following item was presented:*

Item 7.F. Approve a Construction Contingency Change to Level Existing Building Floors, as requested by the Bloomington Public Library.

Trustee Watchinski made a motion, seconded by Trustee Miller, to approve the item as presented.

President Westerhout directed the staff liaison to call roll:

**AYES:** Trustee Watchinski; Trustee Hollister; Trustee Miller; Trustee Henry;  
Trustee Argenziano; Vice President Mohr; President Westerhout  
**Motion carried.**

*The following item was presented:*

Item 7.G. Approve Strategic Goals, as requested by the Bloomington Public Library.

Trustee Miller made a motion, seconded by Vice President Mohr, to approve the item as presented.

**Motion carried 7-0 (viva voce).**

## Discussion Items

*The following item was presented:*

Item 8.A. Sexual Harassment Training, as requested by the Bloomington Public Library.  
Director Hamilton reviewed the Sexual Harassment training slides with the Board.

*The following item was presented:*

Item 8.B. Decennial Committee on Local Government Efficiency, as requested by the Bloomington Public Library.

President Westerhout stated that the opinion of the City is that the Library don't need to do this, because we are a subset of the municipality, which is exempt. Director Hamilton confirmed that many law firms are weighing in with the same opinion.

## Comments by Trustees

President Westerhout will be at the July meeting, but will miss the August meeting. Vice President Mohr will approve the agenda and run the meeting for August.

Trustee Hollister wondered what the term limits are for Board members. President Westerhout stated that the City of Bloomington has set the limit at three consecutive terms for Library Board members.

Trustee Hollister also mentioned that her term on the RAILS Board ends in two years. She conveyed the importance of keeping up representation on that board from our area.

Trustee Hollister asked if anyone had heard about RAILS having an issue with checks being stolen. At their most recent meeting, it was brought up that it is happening again.

### **Adjournment**

Vice President Mohr made a motion, seconded by Trustee Miller, to adjourn.

Motion carried 8-0 (viva voce).

The Meeting Adjourned at 6:24 PM.