

Golden Prairie Public Library District
Board of Trustees Meeting

Wednesday, January 17, 2024
5:00pm

MINUTES

- I. Call to Order
President Anderson called the regular meeting to order at 5:00 pm.
- II. Roll Call
Trustees Present: Ruth Novosad, Stephen Peterson, Jim Russell, Patti Salch, Kathy Vroman, Stephanie Walden, Ary Anderson

Others Present: Nan Goerlitz, Jeanne Hamilton, Kathy Jeakins

Absent: none
- III. Introductions
There were no introductions.
- IV. Public Comments
There were no public comments.
- V. President's Report
There was no report.
- VI. Approval of Minutes
 - A. December 20, 2023
Stephanie Walden indicated that she was absent for the December meeting, which was not reflected in the minutes. The minutes were approved as corrected.
- VII. Staff Reports
 - A. Director's Report: Jeanne Hamilton indicated a new Operations Manager was hired. Robert Greene has been a custodian at the Library for 10 years and starts in his new position January 22, 2024. The Library continues to make progress on construction. On the west side of the building, staff are working through a punch list. On the east side, construction staff is working on HVAC systems and framing out the various areas.

Jeanne shared some of the comments she received after giving censorship talks at Westminster Village and the Golden Circle Kiwanis Club. These groups were filled with library supporters, so the majority of the interactions were asking what they could do to help the library. There were a couple of questions regarding how the collection is developed. Jeanne highlighted some of the ways books are selected, especially the difference between physical copies and ebooks.
 - B. Outreach Report: Jeanne Hamilton stated that bookmobile statistics were gathered for the 2023 calendar year, and 11,770 people came on the bookmobile which is an increase of 2,000 people from the prior year. That does not include the 2,540 people who attended special stops last year. Jim Russell passed out data comparing the last three years for each GPPLD stop.
 - C. Financial Report: Kathy Jeakins stated that the report was in the Board packet. She highlighted the fact that she is writing more checks due to the switch in bank accounts. The current bank does not offer bank transfers, only wire transfers for a fee.

RUTH NOVOSAD MOVED, AND PATTI SALCH SECONDED, THAT THE BOARD DISCUSS NEW BUSINESS BEFORE UNFINISHED BUSINESS.

THE MOTION CARRIED UNANIMOUSLY.

VIII. Unfinished Business

- A. Strategic Planning Process: Kathy Vroman and Jim Russell led the Trustees in the next steps. Kathy presented the Vision Statement the Board landed on at the last meeting: Increase awareness for library access and encourage more use of library programs, services, and resources by our community members.

Trustees were happy with the current mission statement: Our mission is to provide access to quality library services to residents within the Golden Prairie Public Library District.

The Trustees will review these statements in conjunction with the current goals at the February meeting.

IX. New Business

- A. Approve Annual Amount to Set Aside for Capital Projects

RUTH NOVOSAD MOVED, AND STEPHANIE WALDEN SECONDED, TO EARMARK \$1,841.62 OF THE FY23 UNSPENT FUNDS FOR CAPITAL PURPOSES.

YAYS: RUTH NOVOSAD, ARY ANDERSON, STEPHEN PETERSON, JIM RUSSELL, PATTI SALCH, KATHY VROMAN, STEPHANIE WALDEN, ARY ANDERSON

NAYS: NONE

ABSENT: NONE

X. Comments from Board Trustees

Patti Salch was happy that everyone could make tonight's meeting, despite the weather. Kathy Vroman expressed excitement about the Dolly Parton Imagination Library. Kathy also mentioned that her team at work is always looking for different volunteer opportunities, and she'd like to help the library, if needed. Ruth Novosad asked if there was a regular procedure for accepting book donations. Jeanne Hamilton commented that currently it's being handled by appointment during construction, which has worked very well, and the library will continue this method after construction is completed. Ary Anderson shared that she used the online process to reserve one of the study rooms at the library, and then ended up needing to cancel the reservation and pick another date. She said the whole process was so easy.

XI. Reminder

- A. Next Board Meeting is February 21, 2024

XII. Adjournment

Ary Anderson adjourned the meeting at 5:56 pm.