



MINUTES
LIBRARY BOARD OF TRUSTEES - REGULAR SESSION
TUESDAY, DECEMBER 19, 2023, 5:30 PM

The Library Board of Trustees convened in regular session at 5:30 PM, December 19, 2023. President Julian Westerhout called the meeting to order.

Roll Call

Attendee Name	Title	Status
Catrina Parker	Trustee	Present
Matthew Watchinski	Trustee	Present
Dianne Hollister	Trustee	Present
Van Miller	Trustee	Present
Alicia Henry	Trustee	Present
Susan Mohr	Vice President	Present
Julian Westerhout	President	Present
Alicia Whitworth	Trustee	Absent
John Argenziano	Trustee	Absent

Staff Present: Nan Goerlitz, Jeanne Hamilton, Kathy Jeakins

Introduction of Public

There were no members of the public present.

Public Comment

There were no public comments.

Reports

The following item was presented:

Item 5.A. President's Report

President Westerhout reported on the City Council meeting where the Library's tax levy was approved.

The following item was presented:

Item 5.B. Director's Report

Director Hamilton shared the highlight of the Governor's press conference being held at the Library recently. The United Way of McLean County, who has been participating in the Dolly Parton Imagination Library, was asked to submit five locations in the county to be considered for the press conference, and the Library was selected from those. It was a great fit and a very exciting event.

The part-time security officers have decided to join the Union, and the Library is working through that process.

Director Hamilton shared details of a Worker's Compensation claim that was recently filed.

The following item was presented:

Item 5.C. Fiscal Report Presentation

Kathy Jeakins indicated that the report is in the packet. The Library received the final tax distribution at the end of November. She also emailed the sign up for next quarter's bills review.

Consent Agenda

Items listed on the Consent Agenda are approved with one motion; Items pulled from the Consent Agenda for discussion are listed and voted on separately.

Item 6.A. Approve Minutes of November 21, 2023: Regular Bloomington Public Library Board meeting

Item 6.B. Bills in the Amount of \$1,179,148.83

Trustee Parker made a motion, seconded by Trustee Hollister, to approve the consent agenda as presented.

Motion carried (viva voce), 7-0.

Approval Items

The following item was presented:

Item 7.A. Worker's Compensation Insurance Renewal for 2024

Vice President Mohr made a motion, seconded by Trustee Parker, to approve the item as presented.

AYES: Trustee Westerhout; Trustee Mohr; Trustee Henry; Trustee Hollister; Trustee Miller; Trustee Parker; Trustee Watchinski

Motion carried, 7-0.

The following item was presented:

Item 7.B. Approve a Change Order to Relocate An Existing Electrical Pipe

Trustee Miller made a motion, seconded by Vice President Mohr, to approve the item as presented.

AYES: Trustee Westerhout; Trustee Mohr; Trustee Henry; Trustee Hollister; Trustee Miller; Trustee Parker; Trustee Watchinski

Motion carried, 7-0.

The following item was presented:

Item 7.C. Approve Extended Construction Administration Services by Engberg Anderson Architects

Director Hamilton shared that the construction project is taking longer than originally expected due to various delays so the architects are asking for additional funds to cover the additional time that will be needed for their construction administration services.

Vice President Mohr made a motion, seconded by Trustee Parker, to approve the item as presented.

AYES: Trustee Westerhout; Trustee Mohr; Trustee Henry; Trustee Hollister; Trustee Miller; Trustee Parker; Trustee Watchinski

Motion carried, 7-0.

The following item was presented:

Item 7.D. Approve Employee Handbook Changes

Director Hamilton briefly overviewed the changes in the Handbook. She shared that most of the changes were clarifications and/or changes to the law. In addition to the employee handbook changes, she requested for authorization to negotiate a memorandum of understanding with the union to ensure that each employee receives at least one day of leave per year in compliance with a new city ordinance.

Vice President Mohr made a motion, seconded by Trustee Parker, to approve the item as presented.

Motion carried (viva voce), 7-0.

The following item was presented:

Item 7.E. Address Personal Property Replacement Tax Issue

The Board continued the discussion about the errors in the Library's allocations of Personal Property Replacement Tax. The Board consensus was to agree to waive claims to any previous errors as long as the issue is corrected going forward, in an effort to maintain a positive working relationship with the City.

Trustee Miller made a motion, seconded by Trustee Parker, to amend the motion to authorize the Director to work with the City to create an

understanding with the City of Bloomington to resolve the Personal Property Replacement Tax situation and receive the correct amount going forward.

AYES: Trustee Westerhout; Trustee Mohr; Trustee Henry; Trustee Hollister; Trustee Miller; Trustee Parker; Trustee Watchinski

Motion carried, 7-0.

Discussion Items

The following item was presented:

Item 8.A. Discussion of Per Capita Grant Requirements

Director Hamilton reviewed the final portion of Serving Our Public 4.0: Standards for Illinois Public Libraries.

Comments by Trustees

Trustee Hollister asked if it was okay for her to use the Conference Room at the Library to attend the RAILS online meetings. She also mentioned the possibility of meeting with Normal Public Library Board Trustees, and she expressed interest in attending one of their board meetings.

Adjournment

Trustee Miller made a motion, seconded by Trustee Parker, to adjourn the meeting.

Motion carried (viva voce), 7-0.

The Meeting Adjourned at 6:19 PM.